

CLE Policies and Registration Information

Online Seminar/Webcast/Webinar policies

Cancellations must be made in writing and emailed to registrations@staff.azbar.org (in the subject line, include the word "Cancel"). Cancellations for webcasts must be submitted at least 48 hours prior to the seminar. No refunds will be given for cancellations less than 48 hours prior to a webcast. Approved refunds will be in the amount of the seminar fee paid, minus a \$25 administrative fee. If you are unable to view the webcast on the day of the program, you will have six months to view the archived program. Transfers from an in-person seminar to the webcast may be made up until the start of the program.

Online seminars, webcasts and self-study audio downloads must be purchased through our eLearning website: azbar.ce21.com.

Note: Registration for CLE On-Demand (Online CLE), CLE Webcasts, webinars and audio or video self-study grants only the registered attendee use of the program. User agrees that he/she will not share audio, video, log-in information, course materials, or online access without prior approval from the State Bar of Arizona.

To receive MCLE credit for On-Demand seminars, CLE Webcasts or webinars, you must complete the entire program. No partial credit will be given.

In-Person Seminar Policies

Cancellations must be made in writing and emailed to registrations@staff.azbar.org (in the subject line, include the word "Cancel"). Unless otherwise stated, cancellations must be submitted at least 48 hours prior to the seminar. You may choose to receive (1) a voucher in the amount of 100% of the seminar fee paid, good for six months, at most upcoming State Bar of Arizona CLE seminars or OnDemand seminars OR (2) a refund of the seminar fee paid, minus a \$25 administrative fee. No refunds or vouchers will be given for cancellations less than 48 hours prior to the seminar.

Advanced registrations, with payment, must be made at least 48 hours prior to the program date. You may still register online or by telephone within 48 hours of the program, however, only late registration pricing will be available. Payment must be made in advance or at seminar check-in (except government registrations, see below). At-the-door registrations will be accepted if space is available. Seminar dates, times and locations are subject to change. Please consult the website (<https://azbar.ce21.com/>) or call 602.340.7231 or 520.623.9944 to verify the seminar site and time.

Government registrations should be accompanied by a copy of the purchase order or warrant which begins the payment process. If registering by phone, the purchase order or warrant must be brought to the seminar.

By registering for this program, attendees grant permission to the State Bar of Arizona to use photographs, motion pictures, recordings, or any other record of general participation in this event or related activities, for their legitimate purpose, and without remuneration.

Definitions:

Law Student - A law student is someone currently enrolled in a juris doctorate (J.D.) law program or graduated in the past 6 months from law school and is not admitted to practice law in any jurisdiction. Proof may be required.

New Attorney - Any attorney who was admitted to the practice of law in Arizona within two years of the date of registration can register as a new attorney.

Judge - Full time judges at courts of record who pay the judicial Bar fees rate. This does not include pro tem judges, administrative law judges and Justices of the Peace.

Legal/Court Staff - Any paraprofessional or non-attorney court employee at the time of registration. Proof of employment may be required.

Retired - To qualify for the discounted retired rate, the attorney must either have been 70 and over as of December 31, 2008, or the attorney's membership status is listed as "Retired" in the State Bar of Arizona records on the date of registration. For example, in 2019, the member will be 81 or over.

Registration may be denied for any reason.