

FINANCE & AUDIT COMMITTEE (F&AC)

State Bar of Arizona
4201 N. 24th Street, Suite 100
Phoenix, Arizona 85016

November 21, 2025

10:00 a.m.

Telephonic Meeting

Minutes (Approved (1/22/2026)

MEMBER ATTENDANCE:

P = present in person; T = present telephonically; A= absent.

T – Chris Russell, Chair

T – David Rosenbaum, Vice Chair

A – Damon Ashcraft

A – Dave Byers

A – John Graham

T – Mignonne Hollis

A – Tom Ryan

T – Jeff Schrade (Arizona Supreme Court Alternative Representative)

T – Cliff Hill (Client Protection Fund Board Liaison/Non-voting F&AC member)

A – Sam Saks (President – Board of Governors)

OTHER ATTENDEES:

State Bar Staff:

T – Joel England

T – Jessica Iennarella

A – Maret Vessella

A – Roberta Tepper

T – Noah Coakley

T – Trish McCarty

T – Rick Palmatier

T – Tim Eigo

T – Lori Maxwell

T – Deanna Commack

T – Octavius Garrett

Minutes taken by: Octavius Garrett

I. CALL TO ORDER:

Called to Order by: Chris Russell

Time: 10:00 a.m.

II. CALL TO THE PUBLIC:

Individuals addressing the Committee: None

Discussion: None

III. Action/Vote – Approval of Meeting Minutes – 10/16/25

Individual(s) addressing the Committee: Chris Russell

Discussion: Chris R. presented the meeting minutes for October 16, 2025, for review and approval.

Motion/moved by: Mignonne H. motioned to approve October 16, 2025, meeting minutes as presented.

Seconded by: David R.

Motion: Passed unanimously

IV. Action/Vote – 2026 Operating Budget – 2nd Draft

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. presented the second draft of 2026 operating budget & discussed material changes made since first draft. Also presented comparative data to 2025 projections. Budgeted net surplus which meets requirements of budget memorandum.

Motion/moved by: David R. motioned to approve the 2026 operating budget as presented.

Seconded by: Mignonne H.

Motion: Passed unanimously

V. Action/Vote – 2026 – 2030 Capital Budget

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. presented five-year capital budget, including highlighting average costs over the current five years, and significant projects during years 2026 -2030.

Motion/moved by: Mignonne H. motioned to approve the 2026 – 2030 capital budget as presented.

Seconded by: David R.

Motion: Passed unanimously

VI. Discussion – Five-Year Forecast

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. presented the five-year operating forecast based on the 2026 operating budget as the first year. Highlighted areas of growth, revenue and expense detail, and potential future challenges.

VII. Discussion – 2025 Capital Budget Update

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. provided an update to the committee regarding capital. Detailed the initial capital budget, the amendments approved in September 2025, along with the scope and cost of the remaining 2025 ongoing projects.

VIII. Information – Vanguard Investment Performance Update

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. provided an update on the current reserve investment balances and recent performance, including current outlook as of the end of October 2025.

IX. Information – State Bar of Arizona Financial Update

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. provided current in-depth projections as part of the budget presentation. Updated projections and October financial statements will be issued after the Thanksgiving holiday.

X. Information – CPF Financial Update – Q3 2025

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. provided an update regarding the third quarter of 2025 financial operating results for the Client Protection Fund, including the status of claims processing.

XI. Information – 2024 Form 990 & 990-T Tax Return

Individual(s) addressing the Committee: Jessica Iennarella

Discussion: Jessica I. provided an update regarding the timely filing of the 2024 Form 990 & 990-T.

Meeting adjourned by: Chris Russell at 10:42 a.m.