



**Finance & Audit Committee  
MEETING AGENDA**

State Bar of Arizona  
4201 N. 24<sup>th</sup> Street, Suite 100  
Phoenix, Arizona 85016

Thursday, January 17, 2019  
3 p.m. to 5 p.m.  
Cholla Room

General inquiries call: (602.340.7392 Kathy L. Gerhart, CFO)

Members of the public may attend the meeting in person.

**For any item listed on the agenda, the (Board/Committee) may vote to go into Executive Session pursuant to the State Bar’s Public Meetings Policy.**

**Meeting Agenda**

**Speakers**

**Call to Order of the Finance & Audit Committee (FAC)**

Denis Fitzgibbons

**CALL TO THE PUBLIC**

Denis Fitzgibbons

**PRESENTATION**

- Audit Kick Off Presentation
- Audit Engagement Letter

Mayer Hoffman McCann  
Allan C. Klose, Shareholder  
Libby Zukowski, Audit Manager

**ACTION/VOTE**

- A.**
1. Approval of minutes – November 15, 2018 meeting minutes
  2. 2019 Contribution Request – ABA Section of Litigation, Judicial Intern Opportunity Program (JIOP)

Denis Fitzgibbons  
Kathy Gerhart

**DISCUSSION – KEY FINANCIAL ISSUES**

- B.**
1. 2019 Action Items
  2. Next steps 2019 Go Bold Initiatives Budget

Kathy Gerhart  
Kathy Gerhart

**INFORMATION**

- C.**
1. CPF December 2018 Preliminary Financial Statements
  2. SBA December 2018 Preliminary Financial Statements
  3. SBA December 2018 BoG Financial Presentation review
  4. SBA December 2018 quarterly reports
  5. CEO/ED & CFO Certification – Q4 2018
  6. 2019 Approved Contribution Requests Schedule

James Penny  
Kathy Gerhart  
Kathy Gerhart  
Kathy Gerhart  
Kathy Gerhart  
Kathy Gerhart

**Adjourn**

Denis Fitzgibbons