



Consolidated Financial Statements  
December 31, 2023

**State Bar of Arizona and the  
Client Protection Fund of the State Bar  
of Arizona**

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona

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December 31, 2023

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## Independent Auditor's Report

To the Board of Governors and Trustees  
State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Phoenix, Arizona

### Report on the Audit of the Consolidated Financial Statements

#### *Opinion*

We have audited the consolidated financial statements of State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona (collectively, the Organization), which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities and change in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Consolidated Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the consolidated financial statements are available to be issued.

## ***Auditor's Responsibilities for the Audit of the Consolidated Financial Statements***

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The supplementary information is presented for the purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

*Eide Bailly LLP*

Phoenix, Arizona  
September 18, 2024

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidated Statement of Financial Position  
December 31, 2023

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Assets

Current Assets

Cash and cash equivalents	\$ 3,961,554
Accounts receivable, net of allowance for credit losses of \$7,118	167,928
Inventories	54,298
Prepaid expenses and other assets	<u>677,737</u>

Total current assets 4,861,517

Non-Current Assets

Cash and cash equivalents -board designated	655,709
Cash and cash equivalents -statute designated	44,177
Property and equipment, net	9,202,326
Investments - board designated	11,325,569
Investments - undesignated	5,872
Investments - statute designated	2,256,347
Investments restricted for benefit plan	<u>421,718</u>

Total assets \$ 28,773,235

Liabilities and Net Assets

Current Liabilities

Accounts payable	\$ 431,278
Accrued expenses and other liabilities	1,357,294
Deferred rent	4,753
Deferred revenue	<u>3,189,115</u>

Total current liabilities 4,982,440

Deferred Compensation Plan Liability 421,718

Total liabilities 5,404,158

Net Assets

Without donor restrictions	
Undesignated	9,087,275
Designated by the Board	11,981,278
Designated by Statute	<u>2,300,524</u>

Total net assets 23,369,077

Total liabilities and net assets \$ 28,773,235

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona

Consolidated Statement of Activities

Year Ended December 31, 2023

Revenue, Support, and Gains

Membership fees

Active	\$ 9,211,865
Inactive	1,121,930
Membership fee penalties	373,435
Sections	330,125
Board of legal specializations	88,000
Admission on motion	132,925

11,258,280

Regulatory

Judgment receipts	96,619
Professional services	45,325
Reinstatement fees	7,794
Trust account ethics program	4,700
Miscellaneous charges	19,068

173,506

Compliance

Board of legal specializations	39,700
Pro Hac Vice fees	590,614
Reinstatement fees	11,986
Mandatory continuing legal education - late fees	508,138
Miscellaneous	20,450

1,170,888

Professional development

Continuing legal education	2,794,341
Convention	535,584
Publications, net of costs of goods sold of \$62,044	195,765
Advertising sales	1,138,522
Arizona Attorney magazine	1,528
Sections meetings and conferences	163,160
Contributions and sponsorships	125,362
Membership benefits	95,468
Other miscellaneous	122,071

5,171,801

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidated Statement of Activities  
Year Ended December 31, 2023

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Client protection fund		
Assessments		\$ 450,280
Restitution receipts		<u>32,564</u>
		<u>482,844</u>
Other revenue		
Rental income		595,237
Other		<u>107,618</u>
		<u>702,855</u>
Total revenue, support, and gains		<u>18,960,174</u>
Expenses		
Program services expense		
Regulatory		6,600,299
Compliance		1,938,722
Professional development		5,656,861
Access to justice		503,067
Client protection fund		<u>619,827</u>
Total program services expense		<u>15,318,776</u>
Supporting services expense		
Management and general		<u>2,487,866</u>
Total expenses		<u>17,806,642</u>
Change in Net Assets before Investment Activity		1,153,532
Interest and dividends		386,782
Realized and unrealized gains, net of investment expenses		<u>1,328,983</u>
Change in Net Assets		2,869,297
Net Assets, Beginning of Year		<u>20,499,780</u>
Net Assets, End of Year		<u>\$ 23,369,077</u>

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidated Statement of Functional Expenses  
Year Ended December 31, 2023

	Program Services					Total	Management and General	Total Functional Expenses
	Regulatory	Compliance	Professional Development	Access to Justice	Client Protection Fund			
Salaries and Wages	\$ 3,693,194	\$ 1,150,489	\$ 2,189,971	\$ 204,847	\$ -	\$ 7,238,501	\$ 1,162,119	\$ 8,400,620
Employee Benefits	596,959	219,519	387,102	42,937	-	1,246,517	208,799	1,455,316
Payroll Taxes	276,281	86,070	162,064	15,295	-	539,710	86,173	625,883
Bank/Credit Card Fees	134,478	48,589	160,821	11,436	14	355,338	299	355,637
Claims Paid	-	-	-	-	617,713	617,713	-	617,713
Conferences, Conventions and Meetings	1,416	1,358	1,049,900	1,774	1,136	1,055,584	58,844	1,114,428
Contributions	-	-	25,698	112,940	-	138,638	-	138,638
Depreciation	193,040	75,905	130,536	19,083	-	418,564	188,522	607,086
Information Technology	337,161	121,096	324,420	29,011	-	811,688	88,211	899,899
Legal Fees	17,907	3	-	-	-	17,910	40,544	58,454
Member Research Tool	-	-	80,004	-	-	80,004	-	80,004
Occupancy	199,166	78,792	160,620	21,388	-	459,966	294,846	754,812
Office Expense	124,042	99,191	639,034	24,222	-	886,489	6,738	893,227
Office of Presiding Disciplinary Judge	832,199	-	-	-	-	832,199	-	832,199
Professional Services	86,518	11,500	199,966	1,665	-	299,649	95,572	395,221
Training and Development	37,245	14,372	57,472	4,790	399	114,278	45,053	159,331
Other Expenses	70,693	31,838	151,297	13,679	565	268,072	212,146	480,218
<b>Total Expenses by Function</b>	<b>6,600,299</b>	<b>1,938,722</b>	<b>5,718,905</b>	<b>503,067</b>	<b>619,827</b>	<b>15,380,820</b>	<b>2,487,866</b>	<b>17,868,686</b>
Less Expenses Included with Revenues on the Statement of Activities								
Publications cost of goods sold	-	-	(62,044)	-	-	(62,044)	-	(62,044)
<b>Total Expenses Included in the Expense Section of the Statement of Activities</b>	<b>\$ 6,600,299</b>	<b>\$ 1,938,722</b>	<b>\$ 5,656,861</b>	<b>\$ 503,067</b>	<b>\$ 619,827</b>	<b>\$ 15,318,776</b>	<b>\$ 2,487,866</b>	<b>\$ 17,806,642</b>



State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidated Statement of Cash Flows  
Year Ended December 31, 2023

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Operating Activities	
Change in net assets	\$ 2,869,297
Adjustments to reconcile change in net assets to net cash from operating activities	
Depreciation	607,086
Realized and unrealized gain on investments	(1,359,255)
Loss on sale of property and equipment	295
Changes in operating assets and liabilities	
Accounts receivable, net	(90,333)
Inventories	31,272
Prepaid expenses and other assets	(52,864)
Accounts payable	237,957
Accrued liabilities	(51,218)
Deferred rent	(6,484)
Membership and other fees collected in advance	(155,031)
Other liabilities	91,877
	<u>2,122,599</u>
Net Cash from Operating Activities	
Investing Activities	
Purchase of investments	(3,031,402)
Sale of investments	1,564,504
Purchases of property and equipment	(292,711)
	<u>(1,759,609)</u>
Net Cash used for Investing Activities	
Net Change in Cash and Cash Equivalents	362,990
Cash and Cash Equivalents, Beginning of Year	<u>4,298,450</u>
Cash and Cash Equivalents, End of Year	<u>\$ 4,661,440</u>
Cash and cash equivalents	\$ 3,961,554
Cash and cash equivalents - board designated	<u>655,709</u>
	<u>\$ 4,661,440</u>
Supplemental Disclosure of Non-cash Investing and Financing Activity	
Accounts payable for property and equipment	<u>\$ 94,612</u>

## **Note 1 - Principal Activity and Significant Accounting Policies**

### **Organization**

The State Bar of Arizona (“SBA” or “State Bar”) is an Arizona non-profit corporation formed in 1933 and operated under the supervision of the Arizona Supreme Court. SBA regulates approximately 18,500 active attorneys in Arizona and provides education and development programs for the legal profession and the public. The State Bar’s mission states that it exists to serve and protect the public with respect to the provision of legal services and access to justice.

### **Regulatory**

Pursuant to Rule 32 of the Supreme Court of Arizona, the State Bar of Arizona assists the Court with the regulation and discipline of persons engaged in the practice of law. The State Bar receives, screens, and investigates complaints against attorneys, which may be dismissed, require remedial action or lead to more formal proceedings resulting in various forms of discipline.

### **Compliance**

Pursuant to Rule 32 of the Supreme Court of Arizona, the State Bar is charged with ensuring the competency of lawyers. Consistent with Rule 44, Legal Specialization, the State Bar administers a program through the Board of Legal Specialization in order to improve the quality of legal services. Additionally, in accordance with Rule 45, Mandatory Continuing Legal Education, the State Bar ensures active members complete required continuing legal education on an annual basis. The State Bar also assists in processing Pro Hac Vice Admissions under Rule 39 and processes In House Counsel registrations under Rule 38.

### **Professional Development**

Pursuant to Rule 32 of the Supreme Court of Arizona, the State Bar is to conduct educational programs regarding substantive law, best practices, procedure and ethics and provide forums for discussion regarding the administration of justice and practice of law. The State Bar is also responsible for fostering ideals of integrity, learning, competence, and public service among attorneys and serve the professional needs of its members. The State Bar fosters professional development of attorneys through opportunities to serve on advisory groups, committees, sections, and task forces, and by providing continuing legal education, practice management assistance, legal resources and various other member services.

### **Access to Justice**

Pursuant to Rule 32 of the Supreme Court of Arizona, the State Bar mission includes access to justice, which involves efforts to improve access to our legal system for all Arizonians. The Bar carries out this task through its Public Service Center by supporting various legal aid organizations, assisting with access to attorneys, working to educate the public about the legal process, and by supporting the Supreme Court’s Access to Justice Commission.

### **Client Protection Fund**

The Client Protection Fund of the State Bar of Arizona (“CPF”): the CPF was established on January 7, 1961, by the Supreme Court of Arizona, pursuant to Arizona Revised Statutes Ct. 32(d)(8). The CPF is a trust that is an entity separate from the State Bar of Arizona but exists as part of the State Bar’s business structure. Authority to revoke or amend the Declaration of Trust, which established the CPF, is delegated to the Board of Governors of the State Bar of Arizona. The Declaration of Trust was amended and restated in its entirety on December 13, 2013 and further amended on November 21, 2014, September 29, 2017 and April 16, 2021.

The purpose of the CPF is to promote the public confidence in the administration of justice and the integrity of the legal profession by reimbursing losses caused by the dishonest conduct of lawyers admitted and licensed to practice in Arizona, occurring in the course of the client-lawyer or fiduciary responsibility between the lawyer and the claimant.

### **Principles of Consolidation**

The consolidated financial statements include the accounts of State Bar of Arizona and the CPF because SBA has both control of and an economic interest in the CPF. All significant intercompany accounts and transactions have been eliminated in consolidation. Unless otherwise noted, these consolidated entities are hereinafter referred to as “the Organization.”

### **Basis of Presentation**

The Organization maintains its accounts in accordance with the principles and practices of fund accounting. Fund accounting classifies various resources in accordance with activities or objectives as specified, in accordance with regulations, restrictions, or limitations imposed by sources outside of the Organization, or in accordance with directions issued by the governing board.

### **Management's Use of Estimates**

The preparation of consolidated financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### **Cash and Cash Equivalents**

All cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. No restricted cash balances existed at December 31, 2023.

**Concentration of Credit Risk**

The Organization maintains its cash in bank deposit accounts which exceed federally insured limits. Accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per depositor, per insured bank, for each account ownership category. At December 31, 2023, the Organization had approximately \$4,409,800 in excess of FDIC-insured limits.

**Accounts Receivable and Allowance for Credit Losses**

Accounts receivable consist of program service fees, all of which are due in less than one year and, accordingly, are presented as current assets in the accompanying consolidated financial statements. The Organization is exposed to certain credit risk. The Organization manages its risk by regularly reviewing its accounts and by providing appropriate allowances for uncollectible accounts. The Organization deems accounts over 90 days old to be past due. The Organization does not charge interest on late accounts. Accounts receivable are stated at the amount management expects to collect. Management provides for probable uncollectible amounts through a charge to revenue and a credit to the allowance for credit losses based on its assessment of the current status of individual balances. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance for credit losses and a credit to accounts receivable.

Management believes that the historical loss information for its accounts receivable and compiled historical credit loss percentages (i.e., the similar risk characteristics of its customers and its lending practices have not changed significantly over time). Additionally, management has determined that the current and reasonable and supportable forecasted economic conditions are consistent with the economic conditions included in the historical information. As a result, the historical loss rates have not been adjusted for differences in current conditions or forecasted changes. Accordingly, the allowance for credit losses at December 31, 2023 totaled \$7,118.

Changes in the allowance for credit losses for receivables are as follows for the year ended December 31, 2023:

Allowance for credit losses, beginning of year	\$ 4,121
Provision for credit losses	2,997
Charge-offs	-
	<u>          </u>
Allowance for credit losses, end of year	<u><u>\$ 7,118</u></u>

**Inventories**

Inventories are measured at the lower of cost, determined on a first in, first out basis, or net realizable value. Net realizable value is the estimated selling price in the ordinary course of business, less reasonably predictable costs of completion, disposal, and transportation. As of December 31, 2023 and 2022, inventories consisted of handbooks and textbooks for sale.

**Investments**

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, the investments are reported at their fair values in the statement of financial position. Investment income and gains and losses, net of external and direct internal investment expenses, are recorded as increases or decreases in the consolidated statement of activities and change in net assets.

**Property and Equipment**

Property and equipment additions over \$5,000 for building and improvements, over \$10,000 for tenant leasehold improvements, and over \$2,500 for all other additions, are recorded at cost, or if donated, at fair value on the date of donation. Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 39 years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation are removed from the accounts, and any remaining gain or loss is included in the consolidated statement of activities and change in net assets. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

Depreciation of property and equipment is computed using the straight-line method over the following estimated range of useful lives:

Building, building and land improvements	10 - 39 years
Furniture and equipment	4 - 10 years
Computer software and hardware	3 - 7 years
Capitalized leased assets or leasehold improvements	Lesser of the useful life of the asset or the lease term

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment during the year ended December 31, 2023.

**Membership and Other Fees Collected in Advance**

Membership fees are assessed in November for the following membership period, which correlates with the Organization’s fiscal year. All such fees collected prior to the current year end are recorded as deferred revenue and included in membership and other fees collected in advance in the accompanying consolidated statement of financial position. Additionally, registration fees for Continuing Learning Education (CLE) consists of both “live” and online and on demand courses. All registration fees collected in advance of live events, completion of course or expiration of course access is recorded as membership and other fees collected in advance. Deferred revenue is recognized as income in the year in which it is earned.

### **Net Assets**

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for operating reserves.

*Net Assets With Donor Restrictions* – Net assets subject to donor (or certain grantor) restrictions. Some donor or grantor restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. The Organization had no donor restricted net assets as of December 31, 2023.

### **Revenue and Revenue Recognition**

SBA has multiple revenue streams that are accounted for as exchange transactions as described below.

*Membership Fees* – Members join SBA for calendar year annual periods. SBA has allocated the total membership transaction price to the benefits available. As all membership terms terminate at the reporting period end date, all membership revenue is recognized in the calendar year in which it applies. Members generally pay the annual fee in advance. Late fees associated with membership dues are recognized in the period in which they are assessed. Unearned membership dues are reflected as contract liabilities on the consolidated statement of financial position.

*Continuing Legal Education* - Continuing legal education (“CLE”) revenue is reported at an amount that reflects the consideration to which SBA expects to be entitled in exchange for providing services to their customers. CLE fees grant the right for the customer to access specified programs. As a CLE registration is for a specific event, SBA considers the contract to be a single performance obligation that is met at the point in time in which the CLE program is completed by the customer. Customers may pay in advance of or on the date of the program, generally resulting in contract liabilities.

*Other Revenue* - Other revenue includes Pro Hac Vice, publications revenue, advertising, and other regulatory and compliance fees and is reported at an amount that reflects the consideration to which SBA expects to be entitled in exchange for the goods or services. Amounts received for other fees are recorded as revenue at the point in time the goods or services are transferred to the customer. Payment is due at the time of the sale and this transaction may result in accounts receivable.

As of December 31, 2023, the CPF received a \$20 annual assessment from each active and inactive member of the Organization. This is not part of the member’s bar fees, but a separate assessment established by the Arizona Supreme Court. Assessments are recognized in the year for which they are assessed.

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona

Notes to Consolidated Financial Statements

December 31, 2023

The beginning and ending balances for contract liabilities and contract assets are as follows:

	Accounts Receivable 01/01/23	Accounts Receivable 12/31/23	Contract Liability 01/01/23	Contract Liability 12/31/23
Membership fees	\$ -	\$ -	\$ 2,541,454	\$ 2,376,707
Continuing legal education	-	-	288,887	164,606
Other fees	77,595	167,928	495,894	647,802
Total	\$ 77,595	\$ 167,928	\$ 3,326,235	\$ 3,189,115

For the year ended December 31, 2023, revenue recognized under a point in time convention totaled approximately \$11,258,000. For the year ended December 31, 2023, revenue recognized under an over-time convention totaled approximately \$6,981,000, which includes membership dues.

### Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends, or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities as net assets released from restrictions.

*Sponsorship Revenue* – Sponsorship revenue is accounted for in accordance with ASC 958-605 as an unconditional promise to give. Sponsorship revenue is included in the accompanying consolidated statement of activities as follows for the years ended December 31, 2023:

Contributions and sponsorships	\$ 125,362
Conventions	57,555
Total sponsorship revenue	\$ 182,917

### Donated Materials and Services

Donated materials and services are reflected as contributions in the accompanying consolidated financial statements at their estimated fair values as of the date of donation. Donated services are recognized as contributions if the services create or enhance nonfinancial assets, or require specialized skills are performed by people with those skills and would otherwise be purchased. The Organization utilizes and depends on the services of volunteers to perform a variety of tasks that assist the Organization with specific programs. The value of this contributed time is not reflected in these consolidated financial statements since the services did not require specialized skills and it was not susceptible to objective measurement.

### **Rental Income**

Commercial space is rented under long-term operating lease agreements and rent income related to commercial space is recorded on a straight-line basis. Rent income from tenants is recognized in the month in which it is earned rather than received. Any rent received prior to the month of occupancy is reported as prepaid rent. Tenant securities deposits are included in other long-term liabilities.

### **Advertising and Promotion Costs**

Advertising costs are expensed as incurred and approximated \$45,000 during the year ended December 31, 2023.

### **Functional Allocation of Expenses**

The costs of program and supporting services activities have been summarized on a functional basis in the consolidated statements of activities. The consolidated statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the program(s) and supporting services benefited. The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy, which is allocated on a square footage basis, as well as salaries and wages, employee benefits, payroll taxes, professional services, office expense, information technology, and other expenses, which are allocated on the basis of estimates of time and effort.

### **Income Taxes**

The Organization is organized as an Arizona nonprofit and has been recognized by the IRS as exempt from federal income taxes under Section 501(a) as organizations described in IRC Section 501(c)(6), qualify for the charitable contribution deduction, and have been determined not to be private foundations. Management has determined the CPF is a grantor trust and as such it is a disregarded entity treated as a division of SBA solely for income tax purposes. Accordingly, contributions to either organization do not qualify for the charitable contribution deduction under Section 170(b)(1)(A). SBA is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. CPF is annually required to file a Return of Organization Exempt from Income Tax (Form 1041) with the IRS. In addition, the entities are subject to income tax on net income that is derived from business activities that are unrelated to their exempt purposes. The Organization determined that CPF is not subject to unrelated business income tax and has not filed an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Management believes that each entity has appropriate support for any tax positions taken affecting its annual filing requirements, and as such, does not have any uncertain tax positions that are material to the consolidated financial statements. The Organization would recognize future accrued interest and penalties related to unrecognized tax benefits and liabilities in income tax expense if such interest and penalties are incurred. The entities' Forms 990, 990-T and other income tax filings required by state, local, or non-U.S. tax authorities are no longer subject to tax examination for years before 2020.



**Adoption of New Accounting Standard**

As of January 1, 2023, the Organization adopted Accounting Standards Update (ASU) No. 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments* (ASU 2016-13), which replaces the incurred loss methodology with an expected loss methodology that is referred to as the current expected credit loss (CECL) methodology. The CECL model is applicable to the measurement of credit losses on financial assets measured at amortized cost, including trade and loan receivables. CECL requires entities to measure all expected credit losses for financial assets held at the reporting date based on historical experience, current conditions, and reasonable and supportable forecasts. This standard provides financial statements users with more decision-useful information about the expected losses on financial instruments.

The Organization adopted ASU 2016-13 using the modified retrospective review method for all financial assets measured at amortized cost. As a result of the adoption of the new credit loss guidance, the Organization recognized no impact to net assets. The adoption of the new standard did not materially impact the Organization's Statement of Activities or Statement of Cash Flows.

**Subsequent Events**

The Organization has evaluated subsequent events through September 18, 2024, which is the date the consolidated financial statements were available to be issued.

**Note 2 - Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

Cash and cash equivalents	\$ 3,961,554
Cash and cash equivalents - board designated	655,709
Cash and cash equivalents - statute designated	44,177
Accounts receivable	167,928
Investments - board designated	11,325,569
Investments - undesignated	5,872
Investments - statute designated	2,256,347
Investments - restricted for benefit plan	<u>421,718</u>
Total financial assets available within one year	<u>18,838,874</u>
Less:	
Investments restricted for benefit plan	(421,718)
Board-designated funds	(11,981,278)
Statute designated funds	<u>(2,300,524)</u>
	<u>(14,703,520)</u>
	<u>\$ 4,135,354</u>

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. Additionally, the Organization had Board-designated net assets without donor restrictions that, while the Organization does not intend to spend for these purposes, the amounts could be made available for current operations, if necessary upon Board approval.

### **Note 3 - Fair Value Measurements and Disclosures**

Certain assets are reported at fair value in the consolidated financial statements. Fair value is the price that would be received to sell an asset in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

Level 1 – Quoted prices (unadjusted) in active markets for identical assets that can be accessed at the measurement date.

Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly. These include quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, inputs other than quoted prices that are observable for the asset, and market-corroborated inputs.

Level 3 – Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to the Seminary's assessment of the quality, risk, or liquidity profile of the asset.

Mutual funds are classified within Level 1 because they have readily determinable fair values based on daily redemption values. Bonds are valued by the custodians of the securities using pricing models based on credit quality, time to maturity, stated interest rates, and market-rate assumptions and are classified within Level 2.

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona

Notes to Consolidated Financial Statements

December 31, 2023

The following table presents investments measured at fair value on a recurring basis at December 31, 2023:

	Total	Fair Value Measurements at Report Date Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Assets				
Cash and money market funds (at cost)	\$ 4,111	\$ -	\$ -	\$ -
Equity mutual funds	8,119,419	8,119,419	-	-
Bonds	5,884,215	-	5,884,215	-
	<u>\$ 14,007,745</u>	<u>\$ 8,119,419</u>	<u>\$ 5,884,215</u>	<u>\$ -</u>

**Note 4 - Property and Equipment**

Property and equipment consist of the following at December 31, 2023:

Land	\$ 1,753,943
Land improvements	116,195
Buildings	7,739,696
Building improvements	5,994,348
Furniture and equipment	2,075,556
Computer hardware	1,334,228
Computer software	669,025
Construction in progress	89,537
	<u>19,772,528</u>
Less accumulated depreciation	<u>(10,570,202)</u>
	<u>\$ 9,202,326</u>

**Note 5 - Net Assets**

Each of the Organization's 30 sections charge separate fees and may only spend out of their current year income or their cumulative surplus, if any. The remaining balances are designated by the Organization's Board of Governors for that specific section. The section carryover totaled \$658,827 as of December 31, 2023.

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona

Notes to Consolidated Financial Statements

December 31, 2023

As of December 31, 2023, the funds have been designated and allocated between the reserve accounts as follows:

Capital reserve	\$ 3,215,470
Annual fees reserve	6,251,078
Section carryover	655,709
Opportunity reserve	<u>1,859,021</u>
Total Board designated	<u><u>\$ 11,981,278</u></u>

Additionally, the net assets of the CPF are designated by Arizona State Statute to only be used for the purposes of the CPF as set forth in the trust agreement and per statute mandate.

**Note 6 - Leases**

Lessor

The Organization leases office space to the Arizona Foundation for Legal Services & Education (the "Foundation"), a related party, under an operating lease agreement ending on January 31, 2028. In addition to this lease agreement, the State Bar has a memorandum of understanding in which the State Bar donates 1% of membership fees collected to the Foundation. This donation is required to be utilized to implement pro bono legal service programs and promote pro bono involvement with legal services. For years beginning 2019 and forward, the reduction of rent is expected to be \$60,000 annually, to be adjusted based on the actual membership fees collected. Minimum future rental payments to be received under this lease including the above referenced in-kind reductions at December 31, 2023 are as follows:

Years Ending December 31,		
2024	\$	96,759
2025		96,759
2026		96,759
2027		96,759
2028		<u>8,063</u>
	<u>\$</u>	<u><u>395,099</u></u>

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona

Notes to Consolidated Financial Statements

December 31, 2023

The Organization also leases office space to unrelated third parties. The lease terms call for monthly payments of approximately \$36,716 maturing through November 2027. Minimum future rental payments to be received on these non-cancelable leases at December 31, 2023 are as follows:

Years Ending December 31,			
2024	\$	466,311	
2025		471,035	
2026		376,375	
2027		320,023	
	\$	1,633,744	

Lease property subject to operating leases at December 31, 2023 includes:

Building	\$	2,648,376	
Less: accumulated depreciation		(1,332,204)	
	\$	1,316,172	

Depreciation expense for leased property subject to operating leases is provided on the straight-line method over the estimated useful life of the property in amounts necessary to reduce the assets to their estimated residual values. Estimated and actual residual values are reviewed on a regular basis to determine that depreciation amounts are appropriate. Depreciation expense relating to leased property subject to operating leases was approximately \$69,000 for 2023.

**Note 7 - Retirement Plans**

**Defined Contribution Plan**

SBA sponsors a defined contribution plan (the Plan) qualified under Section 401(k) of the Internal Revenue Code covering substantially all employees who meet specified age and years of service requirements. SBA may make discretionary contributions on behalf of participants. This plan was amended in March 2021 to clarify definitions per the Plan Document. The entry date is the first day of the month following the date the employee satisfies the eligibility requirements. The plan includes an automatic deferral feature and safe harbor plan. Under the safe harbor election SBA is required to make safe harbor matching contributions equal to 100% of the salary deferrals that do not exceed 1% of the employee's compensation plus 50% of the employee's salary deferrals between 1% and 6% of compensation. The safe harbor matching contribution is subject to a different vesting schedule from the employer discretionary non- elective contributions to the plan. The vesting schedule for the employer qualified safe harbor contributions is 0% for one year of service or less and 100% for two years of service or more. During the years ended December 31, 2023, SBA contributed approximately \$436,000 to the 401(k) plan.

**Deferred Compensation Plan**

The Organization sponsors a non-qualified deferred compensation plan (the Non-Qualified 457b Plan) for top management employees. This plan allows for deferral of employee salary, as well as discretionary contributions from SBA. Participant contributions are fully vested upon funding. Discretionary employer contributions are made in the first quarter of each fiscal year and fully vest on June 30 of the same year. As of December 31, 2023, all contributions to this plan are fully vested. This plan was restated as of January 1, 2015 and maintains all qualities and characteristics with the exception employees are divided between two tiers with only the top tier eligible to benefit from discretionary employer contributions, and that vesting is achieved over the employee's period of service. The liability related to the plan totaled approximately \$422,000 at December 31, 2023. During the year ended December 31, 2023, SBA contributed approximately \$37,500 to the 457b plan with additional interest earned of approximately \$56,500.

**Note 8 - Related Parties**

SBA appoints six of the 25 members of the Board of Directors for the Foundation. Included in accounts payable, are amounts collected on behalf of the Foundation that have not remitted to the Foundation as of December 31, 2023. Transactions with the Foundation include the following as of and for the years ended December 31, 2023:

In-kind expense - rent (see Note 6)	\$	60,000
In-kind expense - convention booth		1,820
In-kind expense - advertising revenue		1,795
Accounts payable		127,201
Rental income - (see Note 6 - includes common area maintenance recovery)		95,639
Accounts receivable		17,310
Expenses (cash paid - 1% pro bono & mock trial)		59,740

**Note 9 - Risks and Uncertainties**

Investments are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in risks in the near term could materially affect account balances and the amounts reported in the accompanying financial statements.

From time to time, the Organization may become involved in various legal proceedings. In the opinion of management, any liability resulting from such proceedings would not have a material adverse effect on the consolidated financial statements.

**Note 10 - Commitments**

As of December 31, 2023, SBA had signed various contracts with convention locations for future years. These contracts include minimum revenue guarantees and are subject to a cancellation fee if terminated early. The following is a summary of approximate future minimum guaranteed payments under these contracts:

Years Ending December 31,

2024	\$ 183,276
2025	188,276
2026	<u>204,140</u>
	<u>\$ 575,692</u>



Supplementary Information  
December 31, 2023

**State Bar of Arizona and the  
Client Protection Fund of the State Bar  
of Arizona**



State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidating Statement of Financial Position Information  
December 31, 2023

	<u>SBA</u>	<u>CPF</u>	<u>Eliminations</u>	<u>Consolidated</u>
<b>Assets</b>				
<b>Current Assets</b>				
Cash and cash equivalents	\$ 3,930,496	\$ 31,058	\$ -	\$ 3,961,554
Accounts receivable, net of allowance for credit losses of \$7,118	167,928	-	-	167,928
Inventories	54,298	-	-	54,298
Prepaid expenses and other assets	677,737	-	-	677,737
Total current assets	4,830,459	31,058	-	4,861,517
Cash and cash equivalents -board designated	655,709	-	-	655,709
Cash and cash equivalents -statute designated	-	44,177	-	44,177
Property and equipment, net	9,202,326	-	-	9,202,326
Due from	36,988	105,550	(142,538)	-
Investments - board designated	11,325,569	-	-	11,325,569
Investments - undesignated	5,872	-	-	5,872
Investments - statute designated	-	2,256,347	-	2,256,347
Investments restricted for benefit plan	421,718	-	-	421,718
Total assets	<u>\$ 26,478,641</u>	<u>\$ 2,437,132</u>	<u>\$ (142,538)</u>	<u>\$ 28,773,235</u>
<b>Liabilities and Net Assets</b>				
<b>Current Liabilities</b>				
Accounts payable	\$ 431,278	\$ -	\$ -	\$ 431,278
Accrued expenses and other liabilities	1,357,294	-	-	1,357,294
Due to	105,550	36,988	(142,538)	-
Deferred rent	4,753	-	-	4,753
Deferred revenue	3,089,495	99,620	-	3,189,115
Total current liabilities	4,988,370	136,608	(142,538)	4,982,440
Deferred Compensation Plan Liability	421,718	-	-	421,718
Total liabilities	<u>5,410,088</u>	<u>136,608</u>	<u>(142,538)</u>	<u>5,404,158</u>
<b>Net Assets</b>				
<b>Without donor restrictions</b>				
Undesignated	9,087,275	-	-	9,087,275
Designated by the board	11,981,278	-	-	11,981,278
Designated by statute	-	2,300,524	-	2,300,524
Total net assets	<u>21,068,553</u>	<u>2,300,524</u>	<u>-</u>	<u>23,369,077</u>
Total liabilities and net assets	<u>\$ 26,478,641</u>	<u>\$ 2,437,132</u>	<u>\$ (142,538)</u>	<u>\$ 28,773,235</u>

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidating Statement of Activities Information  
Year Ended December 31, 2023

	SBA	CPF	Eliminations	Consolidated
Revenue, Support, and Gains				
Membership fees				
Active	\$ 9,211,865	\$ -	\$ -	\$ 9,211,865
Inactive	1,121,930	-	-	1,121,930
Membership fee penalties	373,435	-	-	373,435
Sections	330,125	-	-	330,125
Board of legal specializations	88,000	-	-	88,000
Admission on motion	132,925	-	-	132,925
	<u>11,258,280</u>	<u>-</u>	<u>-</u>	<u>11,258,280</u>
Regulatory				
Judgment receipts	96,619	-	-	96,619
Professional services	45,325	-	-	45,325
Reinstatement fees	7,794	-	-	7,794
Trust account ethics program	4,700	-	-	4,700
Miscellaneous charges	19,068	-	-	19,068
	<u>173,506</u>	<u>-</u>	<u>-</u>	<u>173,506</u>
Compliance				
Board of legal specializations	39,700	-	-	39,700
Legal services	137,900	-	(137,900)	-
Pro Hac Vice fees	590,614	-	-	590,614
Reinstatement fees	11,986	-	-	11,986
Mandatory continuing legal education - late fees	508,138	-	-	508,138
Miscellaneous	20,450	-	-	20,450
	<u>1,308,788</u>	<u>-</u>	<u>(137,900)</u>	<u>1,170,888</u>
Professional development				
Continuing legal education	2,794,341	-	-	2,794,341
Convention	535,584	-	-	535,584
Publications, net of costs of goods sold of \$62,044	195,765	-	-	195,765
Advertising sales	1,138,522	-	-	1,138,522
Arizona Attorney magazine	1,528	-	-	1,528
Sections meetings and conferences	163,160	-	-	163,160
Contributions and sponsorships	125,362	-	-	125,362
Membership benefits	95,468	-	-	95,468
Other miscellaneous	122,071	-	-	122,071
	<u>5,171,801</u>	<u>-</u>	<u>-</u>	<u>5,171,801</u>
Client Protection Fund				
Assessments	-	450,280	-	450,280
Restitution receipts	-	32,564	-	32,564
	<u>-</u>	<u>482,844</u>	<u>-</u>	<u>482,844</u>
Other Revenue				
Rental income	595,237	-	-	595,237
Other	107,618	-	-	107,618
	<u>702,855</u>	<u>-</u>	<u>-</u>	<u>702,855</u>
Total revenue, support, and gains	<u>18,615,230</u>	<u>482,844</u>	<u>(137,900)</u>	<u>18,960,174</u>

State Bar of Arizona and the Client Protection Fund of the State Bar of Arizona  
Consolidating Statement of Activities Information  
Year Ended December 31, 2023

	<u>SBA</u>	<u>CPF</u>	<u>Eliminations</u>	<u>Consolidated</u>
Expenses				
Program services expense				
Regulatory	\$ 6,600,299	\$ -	\$ -	\$ 6,600,299
Compliance	1,938,722	-	-	1,938,722
Professional development	5,656,861	-	-	5,656,861
Access to justice	503,067	-	-	503,067
Client protection fund	-	757,727	(137,900)	619,827
Total program services expense	<u>14,698,949</u>	<u>757,727</u>	<u>(137,900)</u>	<u>15,318,776</u>
Supporting services expense				
Management and general	2,487,866	-	-	2,487,866
Total expenses	<u>17,186,815</u>	<u>757,727</u>	<u>(137,900)</u>	<u>17,806,642</u>
Change in Net Assets before Investment Activity	1,428,415	(274,883)	-	1,153,532
Interest and dividends	323,051	63,731	-	386,782
Realized and unrealized gains, net of investment expenses	1,069,001	259,982	-	1,328,983
Change in Net Assets	2,820,467	48,830	-	2,869,297
Net Assets, Beginning of Year	<u>18,248,086</u>	<u>2,251,694</u>	<u>-</u>	<u>20,499,780</u>
Net Assets, End of Year	<u>\$ 21,068,553</u>	<u>\$ 2,300,524</u>	<u>\$ -</u>	<u>\$ 23,369,077</u>