



## **A Legal Research Tool To Help You and Your Clients: Navigating Fastcase, a Free Member Benefit**

**April 24, 2020**

**12:00 - 12:30**

**LIVE WEBCAST**

Opinions expressed in this seminar or the written materials do not constitute an endorsement by the State Bar of Arizona, unless specifically identified as a policy of the State Bar. The views expressed are those of the speakers and authors only. Authors are responsible for the accuracy of all citations and quotations. No guarantees, representations or warranties are made by the State Bar of Arizona as to the accuracy or adequacy of the information provided by seminar faculty or authors.

Copyright © 2020  
State Bar of Arizona  
All Rights Reserved

Mauri Hawkins, Professional Development Director

Continuing Legal Education

(602) 340-7302



**A LEGAL RESEARCH TOOL TO HELP YOU AND YOUR CLIENTS:  
NAVIGATING FASTCASE, A FREE MEMBER BENEFIT  
April 24, 2020**

Table of Contents

Agenda.....	1
Faculty Biography .....	2
Fastcase User Guide .....	3



**A LEGAL RESEARCH TOOL TO HELP YOU AND YOUR CLIENTS:  
NAVIGATING FASTCASE, A FREE MEMBER BENEFIT**

**April 24, 2020**

**Agenda**

12:00 pm    A Legal Research Tool to Help You and Your Clients: Navigating  
Fastcase, a Free Member Benefit  
**Erin Page, *Fastcase***

12:30 pm    Adjourn

**A Legal Research Tool To Help You and Your Clients: Navigating Fastcase, a Free Member Benefit**

April 24, 2020

Faculty Biographies

**ERIN PAGE** is senior law librarian and reference attorney with Fastcase. Erin is a graduate of the William and Mary Marshall Wythe School of Law, where she received honors in Legal Practice. She also received a BA in Classics from St John's College, Annapolis, and a Master's degree in Legal Library Science from Catholic University. Prior to working with Fastcase, Erin worked for 8 years as an attorney with Convergent in Insurance Mediation and as company trainer/ CLE coordinator.

# FASTCASE USER GUIDE

## Tellus Edition



### TRY THE FASTCASE MOBILE APP

Fastcase for iPhone®, iPad®, and Android® devices



Fastcase's completely free mobile applications use smart search technology from Fastcase's full-featured legal research platform, including **Authority Check**. View recent searches and favorite documents anywhere. Because it is both comprehensive and free, the Fastcase app consistently tops "best-of" lists for lawyers on the go.

Search Fastcase on the Apple App Store or Google Play Store for more information.

Visit [fastcase.com/mobile-sync](http://fastcase.com/mobile-sync) for instructions on how to sync your mobile account with a bar association account.

## TABLE OF CONTENTS

1. [Getting Started](#)
2. [Search Techniques](#)
3. [Search Options](#)
4. [Viewing Documents](#)
5. [Customizing Your Caselaw Search Results](#)
6. [Printing & Downloading](#)
7. [Personalized Features](#)
8. [Using Authority Check](#)
9. [Using the Interactive Timeline](#)
10. [Using Forecite](#)
11. [HeinOnline](#)
12. [Clio](#)
13. [Docket Alarm](#)
14. [Support](#)

# 1 | GETTING STARTED

## Logging In

- If you are a free trial user, or you have purchased a subscription directly from Fastcase, log in at [fastcase.com/login](https://fastcase.com/login) using your email address as your username and the password you created at signup.
- If you access Fastcase through a bar or other membership association, log in to Fastcase by visiting your association's website, logging in with your bar association credentials, and clicking on the Fastcase link or logo.

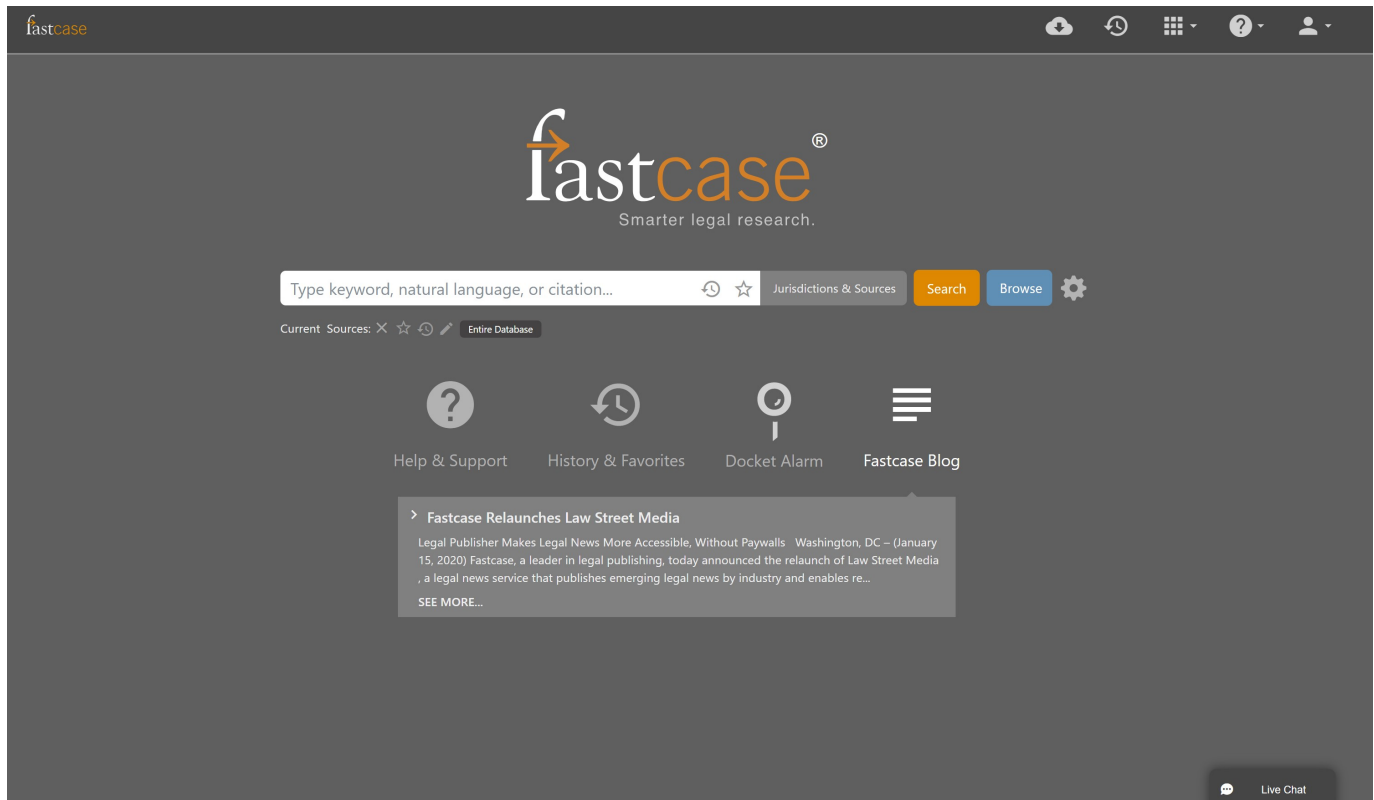
## Password

- Retail subscribers: you can change your Fastcase password by going to the **Account** menu in the upper right corner, then selecting **Account Management**.
- Bar association subscribers: Your log in information is controlled and maintained by your bar association. Contact the association directly for assistance.

## Personalized Start Page

Your research begins on a personalized start page. On this page, you will find your recent search history, help & support, favorites, and the Fastcase Blog.

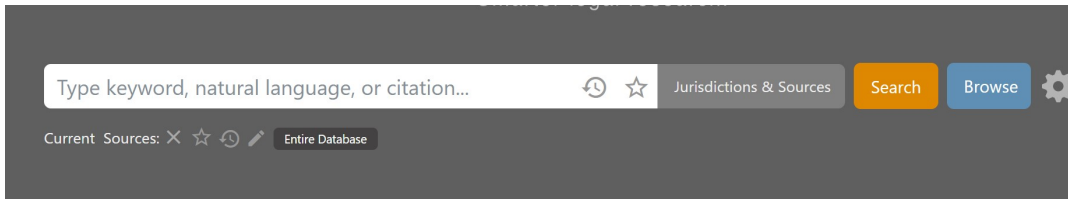
You can always navigate back to this page by clicking on the Fastcase logo in the top left corner.





## Basic Search

Quickly pull up any document you already have in mind using the search bar at the top of the page. Use a case citation or enter a keyword search.



## Type Ahead

Type ahead is a predictive algorithm that makes suggestions for any term that you enter into any search window in Fastcase. As you enter letters, Type ahead will make suggestions for search phrases and specific documents based off of what information you have already entered. Just click on one of the suggestions to run that search.

liab		
<b>Suggested Terms</b>	liability	
	liable	
	liability policy	
	liability insurance	
	liability coverage	
	liability release	
	liability insurance coverage	
	liability waiver	
<b>Suggested Documents</b>	LA CC Art. 2315 Liability for acts causing damages (Lo...	<b>Statutes</b>
	Ala. Code 32-1-2 Liability for injury or death of guest. ...	<b>Statutes</b>
	Liabo v. Wayzata Nissan, LLC, 707 N.W.2d 715 (Minn., ...	<b>Case Law</b>
	Binswanger v. Liability Assur. Corp., Ltd., 28 S.W.2d 44...	<b>Case Law</b>
	Haw. Rev. Stat. 0425E-0509 Liability for improper distri...	<b>Statutes</b>
	La. Sec. 23:632 Liability of employer for failure to pay; ...	<b>Statutes</b>
	Liability Investigative Fund Effort, Inc. v. Medical Malpr...	<b>Case Law</b>
	Liabos v. Harman, 215 So.2d 487 (Fla. App., 1968)	<b>Case Law</b>
	WV Code 55-7-13c Liability to be several; amount of j...	<b>Statutes</b>
	Miss. Code § 71-3-7 Liability for payment of compens...	<b>Statutes</b>

## 2 | SEARCH TECHNIQUES

### Search Methods

There are three ways to search for cases on Fastcase: by **Keyword**, **Natural Language** or **Citation Lookup**.

#### Keyword Search (with Boolean operators)

Searching by **Keyword** using Boolean operators is the most powerful and flexible way to search for electronic information. It is also very easy to use. Fastcase uses the standard Boolean operators described below:

OPERATOR	EXAMPLE	DESCRIPTION
<b>AND, &amp;</b>	copyright <b>AND</b> preemption	Results must contain <i>both</i> the words “copyright” and “preemption”
<b>OR</b>	landlord <b>OR</b> lessor	Results must contain <i>either</i> the word “landlord” <i>or</i> the word “lessor.” (They may contain both words).
<b>NOT</b>	vehicle <b>NOT</b> car	Results <i>must contain</i> the word “vehicle” but <i>must not contain</i> the word “car.”
<b>w/3, /3</b>	capital <b>w/3</b> punishment	Results must contain the word “capital” within 3 words of the word “punishment.” The number indicates the maximum distance apart for the terms.
<b>*, !</b>	litig*	Results must contain some variation of the stem “litig” such as litigation, litigated, litigator, etc.
<b>?</b>	advis?r	The ? works as a single letter wildcard. Results must contain some variation of the word advis_r, such as adviser or advisor.
<b>“ ”</b>	“felony murder”	Results must contain the precise phrase “felony murder.”
<b>( )</b>	(security OR pledge) AND assignment	Parentheses are used to define the order of operations when you use multiple Boolean operators.

---

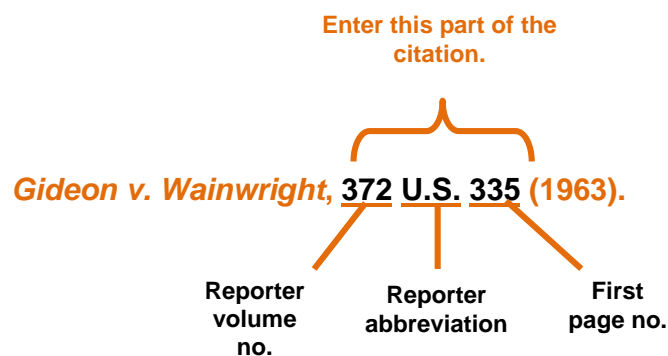
Examples of the operators are also visible in the **Boolean Search Tips** box on the [Options](#) page.

Here are a few more things to keep in mind when you are performing a keyword search on Fastcase:

- Our search engine automatically omits certain common words (e.g., the, it, etc.) from your query. The search runs more efficiently without these common “noise” words.
- Fastcase uses an “implied AND” operator. This means that if there are multiple words in your search query and you do not specify a Boolean operator to connect them, Fastcase will treat your search as if you had placed an “AND” between each term. For example, if you type: summary judgment order, Fastcase will read that as: summary AND judgment AND order. Only cases containing ALL of those terms will be returned as results. If you would like to search for cases that contain the exact phrase “summary judgment order” (where those three words will appear in documents directly next to each other and in the same order), you should put the phrase in quotation marks.
- At the moment, our search engine will accommodate a search up to 500 words long. For the purposes of search length, a Boolean operator counts as a word.

### Citation Lookup

- Pull up a case using the reporter citation by entering the reporter volume number, the reporter abbreviation, and the first page number.



### Natural Language Search

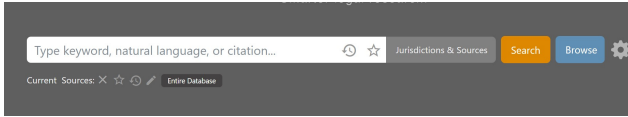
Natural language searches are much less precise than **Keyword** searches, but they are a good place to start if you are new to legal research, or if you are delving into a new area of the law. There are a few important aspects of a **Natural Language Search** that you should bear in mind:

- The results are the cases with the highest relevance scores based on your overall mix of search terms.
- Your search results may not contain each and every one of your search terms.

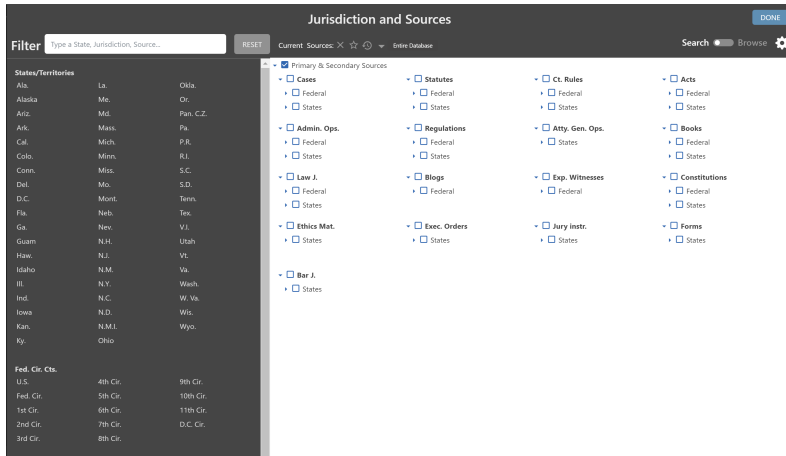
### 3 | SEARCH OPTIONS

#### Selecting a Specific Jurisdiction Before Running Your Search

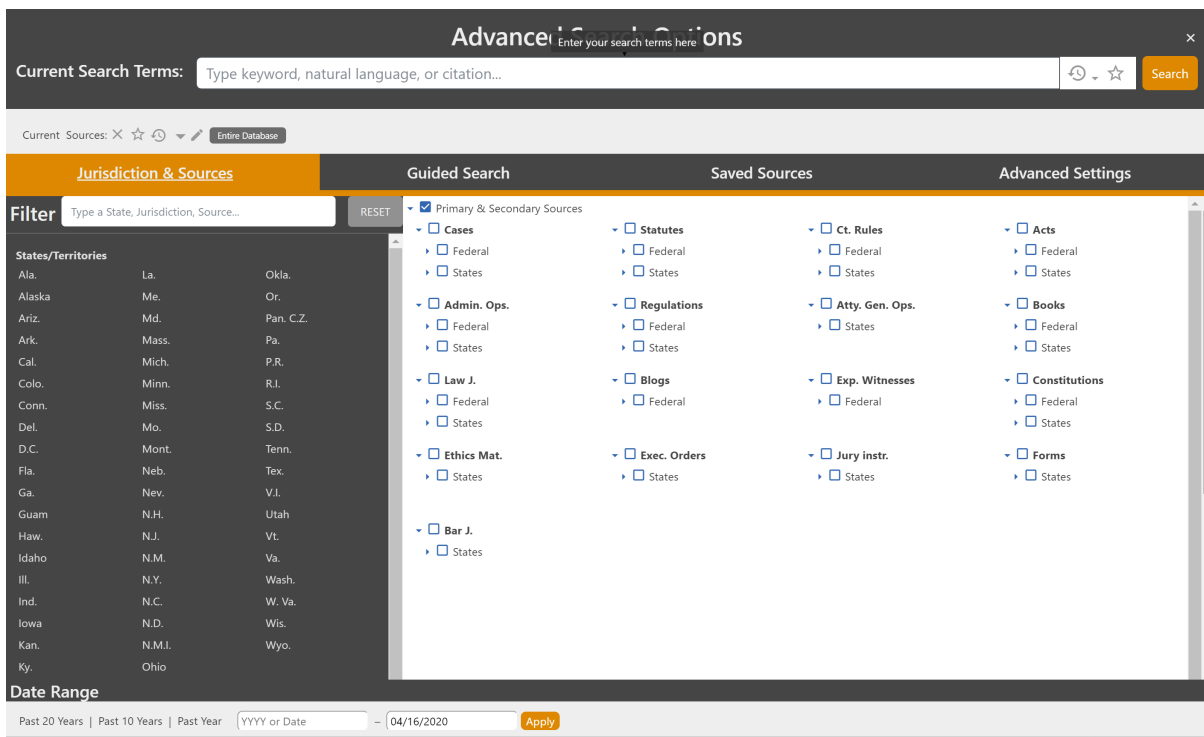
- Click on the **Jurisdiction & Sources** button.



- You can then select a library one of two ways: **Jurisdiction** or **Document Type**.



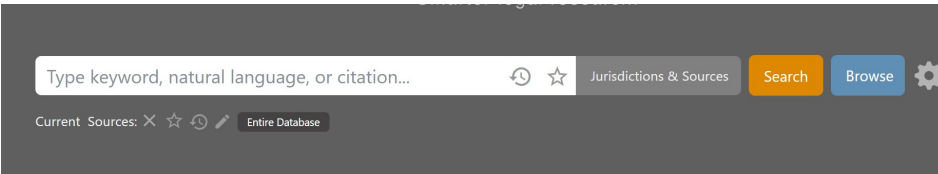
- Click on the document type to filter by document type.
- Type a jurisdiction to filter by jurisdiction, then select the specific jurisdiction that you are interested in.
- You can select as many libraries as you would like and you can select libraries across different levels and jurisdictions.
- Once selected, the current libraries will show next to the Current Scope button at the top of the Jurisdiction Selection menu.
- You can also adjust what types of materials to exclude in your search results by clicking on the 'gear' i



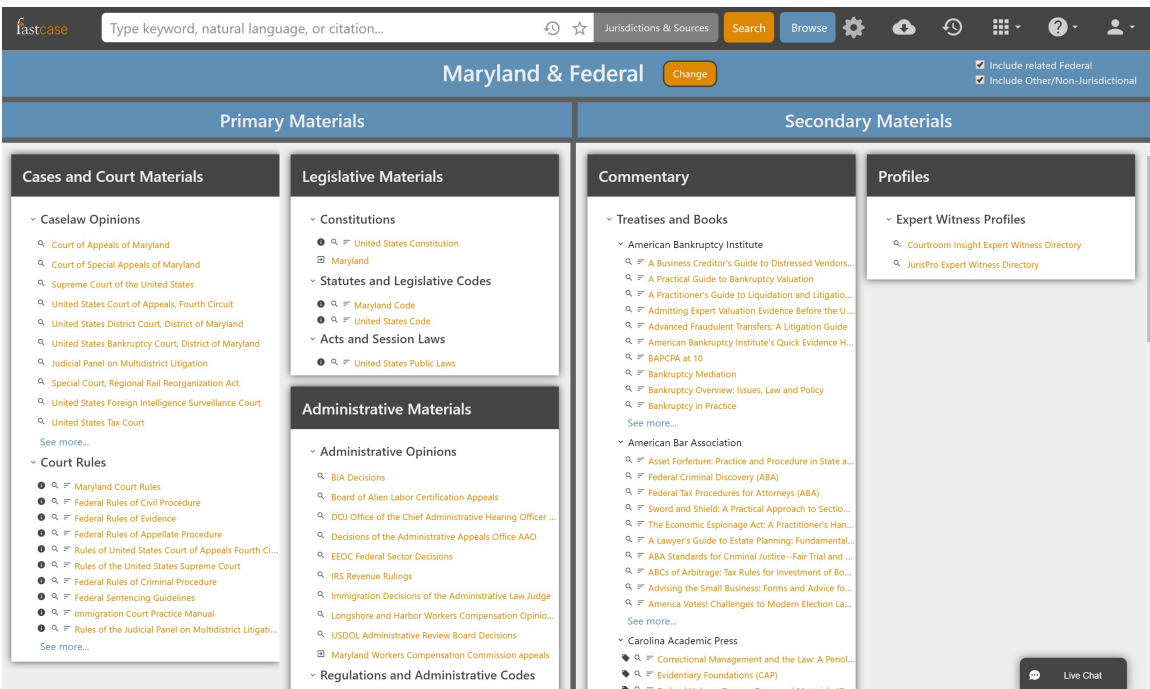
## Browse Documents Using Outline View

In addition to searching, Fastcase also allows you to browse primary and secondary content in our **Outline View**

- To get started, click on the **Browse** button



- This will display your default jurisdiction. Once you have selected a jurisdiction, you will can then select the document type you are interested in viewing.



- Once you have selected a document type, you will see the outline for that particular document.
- Navigate through the outline by clicking on the drop down buttons next to the section you are interested in.

## Outline of Maryland Code

### ▼ Maryland Code (2019 Edition)

#### ☰ ▼ Agriculture (Title 1 to Title 16)

- ☰ > Title 1 Definitions; General Provisions (Subtitle 1 to Subtitle 3)
- ☰ > Title 2 Department of Agriculture (Subtitle 1 to Subtitle 19)
- ☰ > Title 3 Regulation of Livestock and Poultry (Subtitle 1 to Subtitle 10)
- ☰ > Title 4 Regulation of Livestock, Poultry Products, and Eggs (Subtitle 1 to Subtitle 3)
- ☰ > Title 5 Pesticide and Pest Control (Subtitle 1 to Subtitle 10)
- ☰ > Title 6 Commercial Feed and Fertilizer and Agricultural Liming Materials (Subtitle 1 to Subtitle 5)







## 4 | VIEWING DOCUMENTS


### View the Full Document Text

- After you successfully perform a search, you are taken to the results screen listing the search results based on your search query.
- To access the full text of a document from the search results list, click on the blue hyperlinked heading of the document.

Case	1. <a href="#">Rawling v. Louisville Fire Arson Squad, 980 F.2d 7...</a>	Nov 19, 1992	4	0
  	...Rawling v. Louisville Fire <b>Arson</b> Squad, 980 F.2d 731 (6th Cir. 1992) Page 731 980 F.2d 731 NOTICE: Sixth Circuit Rule 24(c) states that citation of unpublished dispositions is disfavored except for establishing res judicata, estoppel, or the law of the case and requires service...			
100% relevance				
Case	2. <a href="#">Attempts to Commit Arson, 37 D.&amp;C. 500 (Pa. D...</a>	Feb 26, 1940	0	0
  	...Attempts to Commit <b>Arson</b> , 37 D.&C. 500 (Pa. D.&C. Ct. 1940) Page 500 37 D.&C. 500 Attempts to Commit <b>Arson</b> . The Judicial Districts of Pennsylvania. February 27, 1940...			
100% relevance				
Case	3. <a href="#">Jackson v. Virginia, 443 U.S. 307, 99 S.Ct. 2781, 61 ...</a>	Jun 27, 1979	67.3k	2.11k
  	..., or in the commission of, or attempt to commit, <b>arson</b> , rape, robbery, burglary or abduction . . . is murder of the first degree, punishable as a Class 2 felony. "All murder other than capital murder and murder in the first degree is murder of the second degree and is punishable as a Class 3 felony." Class 2 felonies carry a term of 20 years to life. § 18.2-10(b) (1975). The sentence for Class 3 felonies...			
99% relevance				

- Your search terms will be highlighted in the text of the case.

arson 

Jackson v. Virginia, 443 U.S. 307, 99 S.Ct. 2781, 61 L.Ed.2d 560 (1979)

colleagues on the federal bench.

<sup>1</sup> The degrees of murder in Virginia are specified in Va.Code § 18.2-32 (1975) as follows:

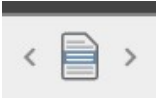
"Murder, other than capital murder, by poison, lying in wait, imprisonment, starving, or by any willful, deliberate, and premeditated killing, or in the commission of, or attempt to commit, **arson**, rape, robbery, burglary or abduction . . . is murder of the first degree, punishable as a Class 2 felony.

"All murder other than capital murder and murder in the first degree is murder of the second degree and is punishable as a Class 3 felony."

Class 2 felonies carry a term of 20 years to life. § 18.2-10(b) (1975). The sentence for Class 3 felonies can range from 5 to 20 years, § 18.2-10(c). Murder itself takes its definition in Virginia from the common law. *Stapleton v. Commonwealth*, 123 Va. 825, 96 S.E. 801.

## Navigate Within a Document

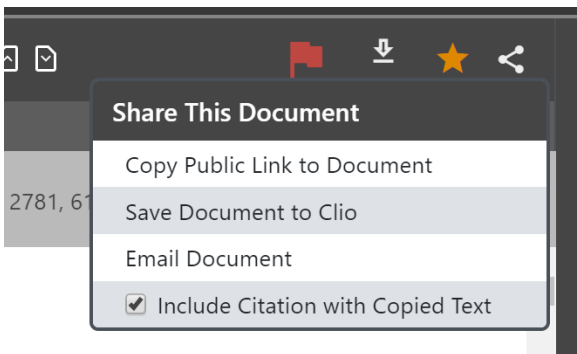
Use the navigation buttons to navigate within a document.



- Jump to the paragraph with the densest concentration of search terms by clicking the center button that looks like a document.
- Jump to the next search term by clicking the right button.
- Jump to the previous search term by clicking the left button.

## Copy and Paste

Fastcase can help you save time drafting legal briefs and other pleadings with handy copying tools.



- When you copy the text of the document you are viewing to your clipboard, by default Fastcase will attach the citation of a case.

-You can change that setting by clicking on the **Share** button at the top right of the screen.

- Next, open the brief or pleading that you are working on in the appropriate word processing program (e.g., MS Word or Word Perfect).
- Then use your program's paste function to paste the text into your document. If you are using MS Word, you can paste using the shortcut **Ctrl+V**.

## 5 | CUSTOMIZING YOUR CASELAW SEARCH RESULTS

Fastcase gives you nearly complete control over the way your search results are displayed. You can filter your results, sort your results six different ways, and see further search suggestions for your search.

### Filter Case Results by Jurisdiction , Authority Level, or Document Type

- Easily filter your results down to cases from one jurisdiction using the **Filters** on the left.

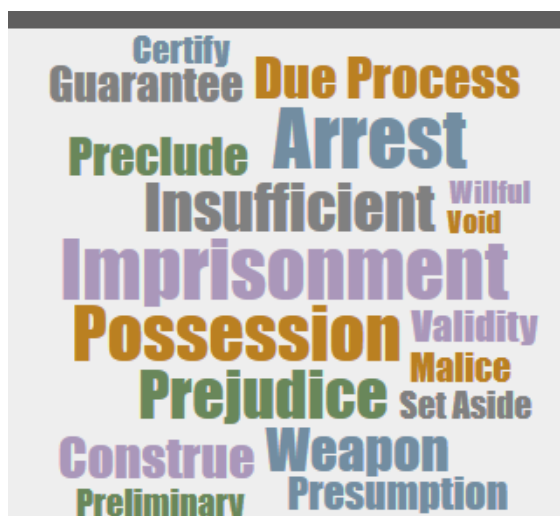
The screenshot shows a search interface with a dark sidebar. At the top, it says 'Current Sources' with a star icon and a refresh icon, and a count of 41,979. Below that, there are two filter options: 'Everything' (selected) and 'Cases' (checked). The main content area is titled 'Available Sources:' and has a search box 'Filter by Jurisdiction or Sources'. Below the search box is a list of source categories with checkboxes and counts:

Source	Count
Everything	70,165
<input checked="" type="checkbox"/> Cases	41,979
<input type="checkbox"/> Statutes	1,719
<input type="checkbox"/> Ct. Rules	28
<input type="checkbox"/> Acts	605
<input type="checkbox"/> Admin. Ops.	92
<input type="checkbox"/> Regulations	862
<input type="checkbox"/> Atty. Gen. Ops.	101
<input type="checkbox"/> Books	654
<input type="checkbox"/> Law J.	23,880
<input type="checkbox"/> Blogs	8
<input type="checkbox"/> Exp. Witnesses	194
<input type="checkbox"/> Constitutions	5
<input type="checkbox"/> Ethics Mat.	2
<input type="checkbox"/> Exec. Orders	2
<input type="checkbox"/> Jury instr.	27
<input type="checkbox"/> Forms	0
<input type="checkbox"/> Bar J.	7



## The Tag Cloud

- The tag cloud is an algorithm that runs in tandem with your search, looking for legal terms of art and other phrases that are present in your relevant documents.
- The displayed terms can then be added as a search term to your current search to focus your search further. Click on the term you are interested in and then select from the two options below:
  - **Include:** the search term must be present in the relevant results
  - **Exclude:** the search term must not be present in the relevant results.
- The size of the term indicates how frequently it appears in the relevant results.



You can also see the tag cloud in list format. The term that is at the top of the list is most frequently appearing, while the term that is at the bottom of the list appears least frequently.

Suggested Terms		List	Cloud
+ -	Consideration	22.4k	▲
+ -	Imprisonment	21.1k	
+ -	Arrest	20.4k	
+ -	Possession	19.2k	
+ -	Prejudice	16.8k	
+ -	Insufficient	16k	
+ -	Weapon	15k	

## Sort Case Results to Suit Your Needs

- You have complete control over the way your search results are displayed. Choose the results view that is best suited to your research project.
- At the top of the results list are the headers for the columns of information. Click on the header to sort cases per that category. Documents can be sorted by:
  - **Relevance.**
  - **Date.**
  - **Total Cites.**
  - **Cited in Results**

Relevance	Documents	Date	Total Cites	Cited in Results
100% relevance	<b>Case</b> 1. <a href="#">Rawling v. Louisville Fire Arson Squad, 980 F.2d 731 (6th Cir. 1992)</a> ...Rawling v. Louisville Fire Arson Squad, 980 F.2d 731 (6th Cir. 1992) Page 731 980 F.2d 731 NOTICE: Sixth Circuit Rule 24(c) states that citation of unpublished dispositions is disfavored except for establishing res judicata, estoppel, or the law of the case and requires service...	Nov 19, 1992	4	0
100% relevance	<b>Case</b> 2. <a href="#">Attempts to Commit Arson, 37 D.&amp;C. 500 (Pa. D.&amp;C. Ct. 1940)</a> ...Attempts to Commit Arson, 37 D.&C. 500 (Pa. D.&C. Ct. 1940) Page 500 37 D.&C. 500 Attempts to Commit Arson. The Judicial Districts of Pennsylvania. February 27, 1940...	Feb 26, 1940	0	0
99% relevance	<b>Case</b> 3. <a href="#">Jackson v. Virginia, 443 U.S. 307, 99 S.Ct. 2781, 61 L.Ed.2d 560 (1979)</a> ..., or in the commission of, or attempt to commit, arson, rape, robbery, burglary or abduction . . . is murder of the first degree, punishable as a Class 2 felony. "All murder other than capital murder and murder in the first degree is murder of the second degree and is punishable as a Class 3 felony." Class 2 felonies carry a term of 20 years to life. § 18.2-10(b) (1975). The sentence for Class 3 felonies...	Jun 27, 1979	67.3k	2.11k

## Fastcase Relevance Score

- Fastcase's smart search technology assigns a **Relevance Score** (0%-100%) to each document in your search results based on the search terms used in the query.
- The score is displayed on the left side of the case.
- The purpose of the Fastcase **Relevance Score** is to tell you which documents on your list of search results are more likely to contain a substantive discussion of the search terms you entered. The higher the percentage, the more likely that the document contains a substantive discussion of the topic.
- By default, your search results will be displayed in the **Relevance Score** order (meaning the case with the highest relevance score is at the top of the list).

## Fastcase Relevance Customization

- Fastcase is the first legal research system to make our relevance algorithm transparent and modifiable by you the user.
- To view the settings, click on the 'gear' icon.
- The purpose of each of the sliders displayed is to adjust how much impact the different factors in the algorithm have in the content. Adjusting the factors does not change what documents are shown, but does change what order the documents are shown in when sorted by Relevance. The factors are:
  - **Document properties**
    - **Responsiveness:** Documents that have the search terms close together are preferred.
    - **Importance:** Cases that are cited many times are preferred.
    - **Authority:** Cases from sources of higher authority are preferred.
    - **Date:** More recent cases are preferred.
  - **Document Usage**
    - **Frequently Read:** Favors documents that are read more often by Fastcase users.
    - **Frequently Favorited:** Favors documents that are saved more often by Fastcase users.
    - **Frequently Printed:** Favors documents that are printed more often by Fastcase users.
    - **Frequently Emailed:** Favors documents that are emailed more often by Fastcase users.
- You can set up a combination that meets your preferences, or use the default settings.

The screenshot shows the 'Advanced Search Options' interface. At the top, there is a search bar with 'arson' entered and a 'Search' button. Below the search bar, there are navigation tabs: 'Jurisdiction & Sources', 'Guided Search', 'Saved Sources', and 'Advanced Settings' (which is highlighted in orange). The 'Advanced Settings' section is expanded, showing two main categories: 'Document Properties' and 'Document Usage'. Each category contains several sliders with numerical values. The sliders are as follows:

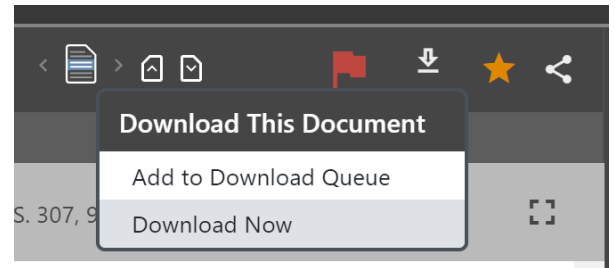
Category	Factor	Description	Value
Document Properties	Responsiveness	Favors documents that have many of your search terms close together.	9
	Importance	Favors documents that have been cited many times.	6
	Authority	Favors documents from sources with greater precedential value, like supreme court decisions or constitutions.	4
	Date	Favors more recent documents.	1
Document Usage	Frequently Read	Favors documents that are read more often by Fastcase users.	2
	Frequently Favorited	Favors documents that are saved more often by Fastcase users.	3
	Frequently Downloaded	Favors documents that are printed more often by Fastcase users.	1
	Frequently Emailed	Favors documents that are emailed more often by Fastcase users.	1

## 6 | PRINTING & DOWNLOADING DOCUMENTS

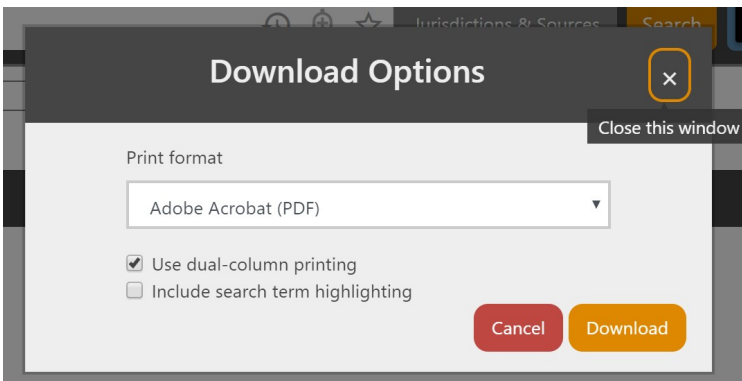
Fastcase gives you the ability to save and print clean, professional-looking documents in single- or dual-column format.

### Downloading a Single Document

- Click the **Download** icon on your toolbar. Then click "Download Now"



- Make your formatting selections:
  - Choose whether to highlight search terms.
  - Choose single- or dual-column formatting.
  - Choose a file format: Microsoft Word (DOC) or Adobe Acrobat (PDF).

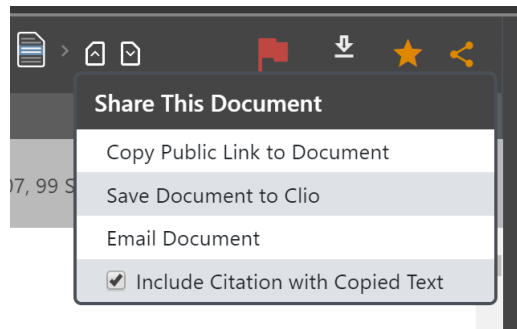


- Click the **Download** link. Your browser will begin to download the file onto your computer.
- Once the download is complete, open the file using the appropriate application for the file format you selected.
- Now you can print and/or save the file like any other document on your computer.

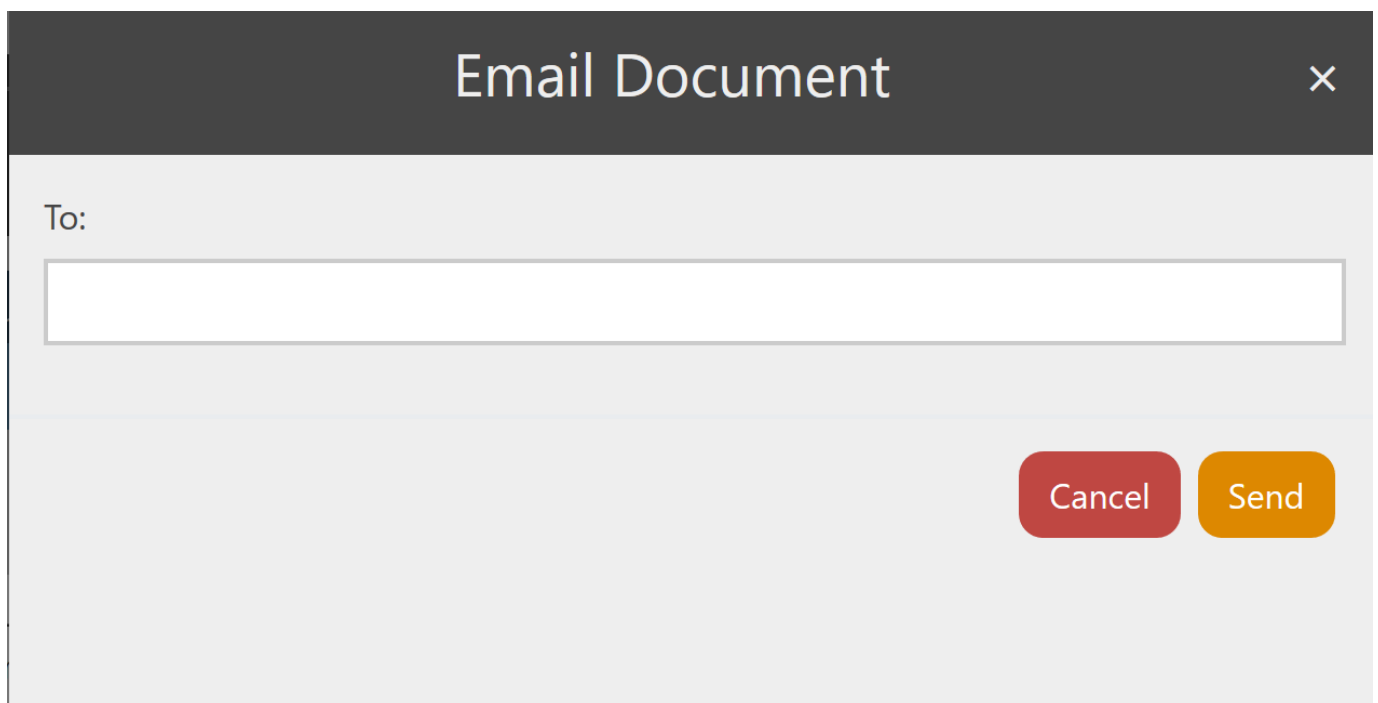
## Email a Case

Fastcase allows you to email a document to any email address with just two clicks.

- Start by clicking on the **Share** link on the toolbar when you are viewing a document. Then select **Email Document**.



- Enter the email address you would like the document sent to.
- The document you selected will be sent in rich text format within the body of the email.
- **Note:** You can also download the case using the **Print** button and then email it as an attachment.

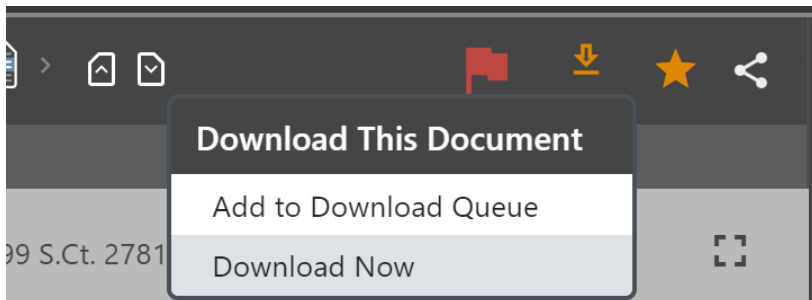
A screenshot of a dialog box titled "Email Document" with a close button (X) in the top right corner. Below the title bar is a "To:" label followed by a large, empty text input field. At the bottom right of the dialog box are two buttons: a red "Cancel" button and a yellow "Send" button.

## Batch Retrieval and Downloading Cases

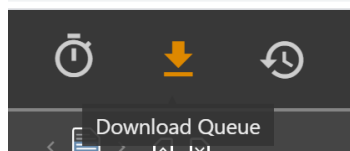
- Batch printing allows you to download and print up to fifty documents as a single document.
- To add a case to your **Download Queue** from the results page, click on the download icon to the left of the case.

Relevance	Documents	Date	Total Cites	Cited in Results
100% relevance	<b>Case</b> 1. <b>Rawling v. Louisville Fire Arson Squad, 980 F.2d 731 (6th Cir. 1992)</b> ...Rawling v. Louisville Fire Arson Squad, 980 F.2d 731 (6th Cir. 1992) Page 731 980 F.2d 731 NOTICE: Sixth Circuit Rule 24(c) states that citation of unpublished dispositions is disfavored except for establishing res judicata, estoppel, or the law of the case and requires service...	Nov 19, 1992	4	0
100% relevance	<b>Case</b> 2. <b>Attempts to Commit Arson, 37 D.&amp;C. 500 (Pa. D.&amp;C. Ct. 1940)</b> ...Attempts to Commit Arson, 37 D.&C. 500 (Pa. D.&C. Ct. 1940) Page 500 37 D.&C. 500 Attempts to Commit Arson. The Judicial Districts of Pennsylvania. February 27, 1940...	Feb 26, 1940	0	0
99% relevance	<b>Case</b> 3. <b>Jackson v. Virginia, 443 U.S. 307, 99 S.Ct. 2781, 61 L.Ed.2d 560 (1979)</b> ... or in the commission of, or attempt to commit, arson, rape, robbery, burglary or abduction . . . is murder of the first degree, punishable as a Class 2 felony. "All murder other than capital murder and murder in the first degree is murder of the second degree and is punishable as a Class 3 felony." Class 2 felonies carry a term of 20 years to life. § 18.2-10(b) (1975). The sentence for Class 3 felonies...	Jun 27, 1979	67.3k	2.11k

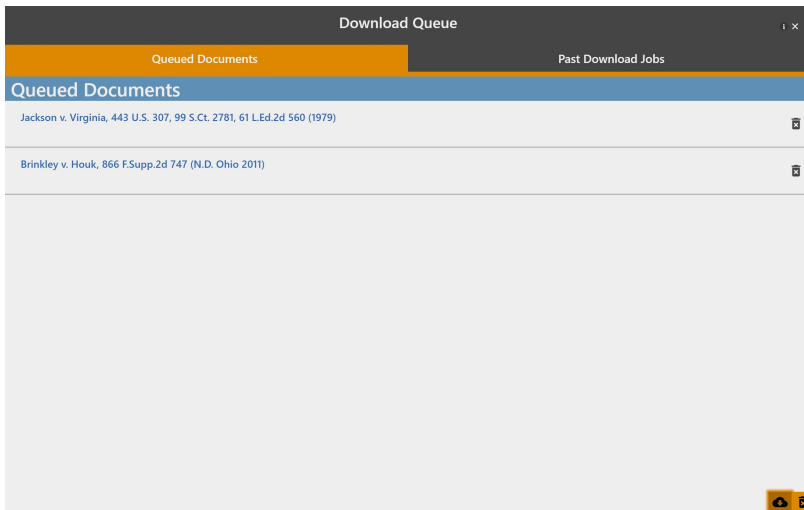
- When you click the download icon, the icon will change color from blue to orange.
- You can add up to 50 total documents to your download queue at a time.
- You can also add a document to the download queue from the document view page.



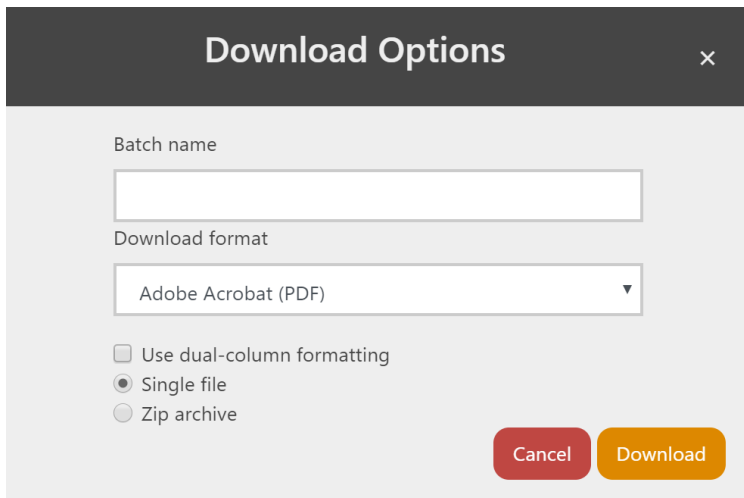
- To print, select **View Download Queue** from the **Download** dropdown menu.



- You will have an opportunity to review the cases in your **Download Queue**. To remove a case from the queue, click the trashcan icon on the right.
- Click the square **Download** button



- Make your formatting selections, just as you would with a single case.
- Click **Download**. Your browser will begin to download the file onto your computer.

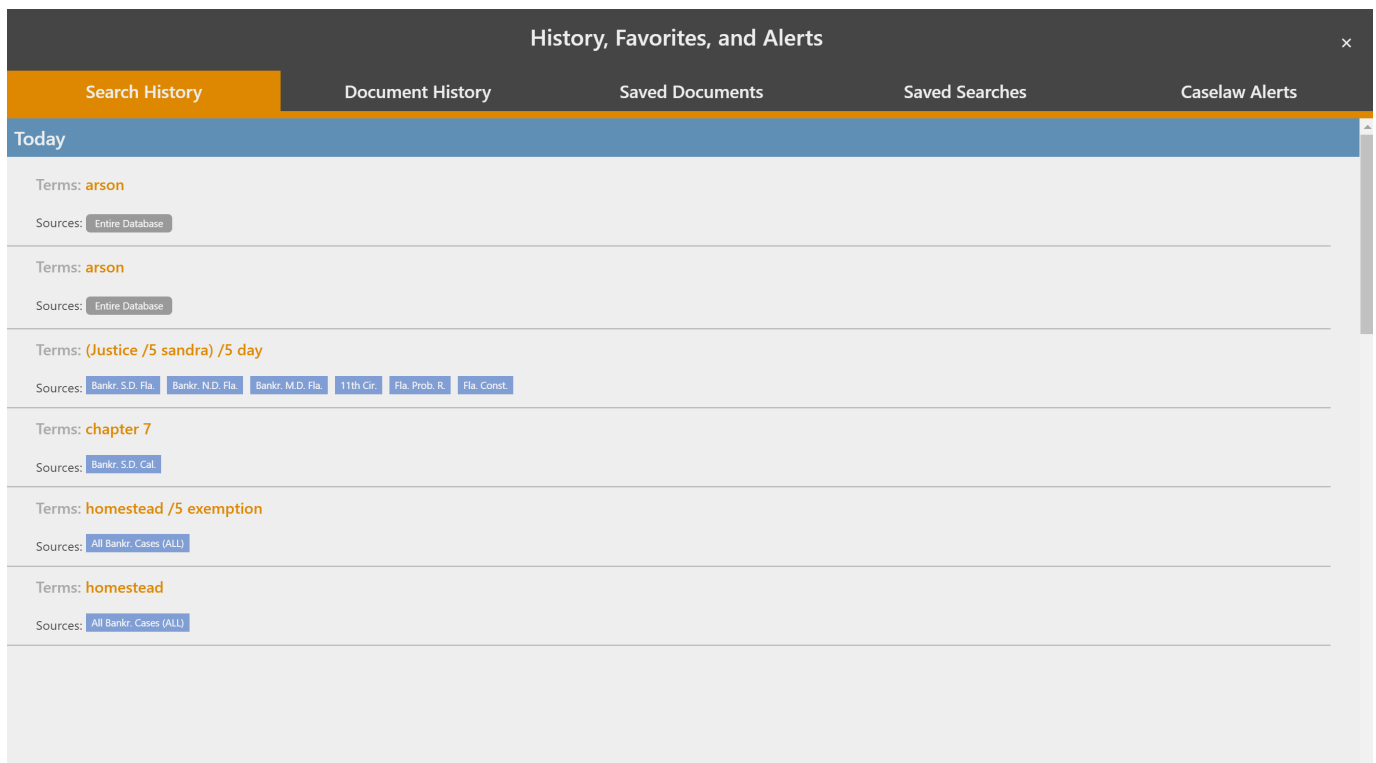
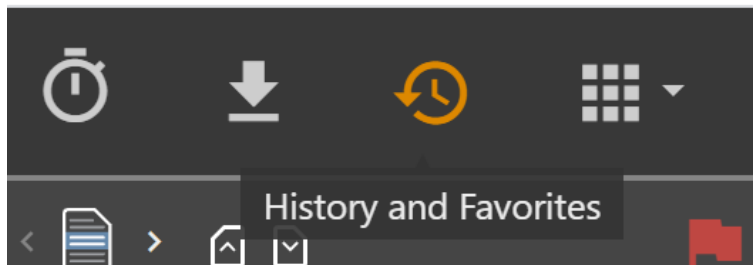


## 7 | PERSONALIZED FEATURES

Fastcase dynamically tracks what you are searching for and uses this information to tweak your user interface, with the goal of making your research more efficient. Fastcase also lets you set certain display preferences.

### Recent Searches

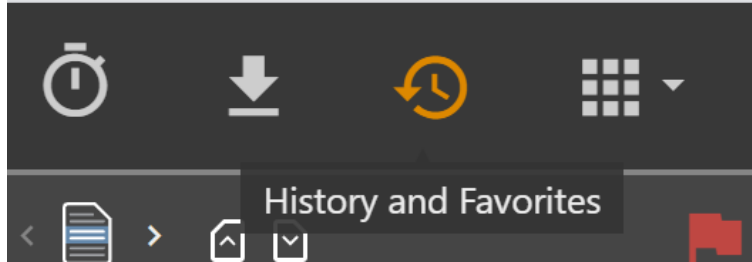
- To view recent searches, select the **History and Favorites** button from the menu.
- The searches are listed according to the search terms you used
- If you click on the magnifying glass across from any of the listed searches, you will be taken directly to the corresponding search results.





## Recently Viewed Documents:

- Fastcase automatically tracks recent documents that you have viewed and stores them in your personalized library for easy access.
- To retrieve the recent documents you viewed, select the **History and Favorites** button from the menu.

A screenshot of the 'History, Favorites, and Alerts' section in the Fastcase mobile app. The section has a dark grey header with a close button (X) on the right. Below the header are five tabs: 'Search History', 'Document History' (highlighted in orange), 'Saved Documents', 'Saved Searches', and 'Caselaw Alerts'. The main content area is titled 'Today' and lists four documents. Each document entry includes a title, a set of icons (flag, download, star), and a brief summary of the document's content.

**History, Favorites, and Alerts**

Search History | **Document History** | Saved Documents | Saved Searches | Caselaw Alerts

**Today**

**Jackson v. Virginia, 443 U.S. 307, 99 S.Ct. 2781, 61 L.Ed.2d 560 (1979)**  
🚩 ⬇️ ★  
The Constitution prohibits the criminal conviction of any person except upon proof of guilt beyond a reasonable doubt. In re Winship, 397 U.S. 358, 90 S.Ct. 1068, 25 L.Ed.2d 368. The question in this case is what standard is to be applied in a federal habeas corpus proceeding when the claim is made that a person has been convicted in a state court upon insufficient evidence... L... The petitioner was convicted after a bench trial in the Circuit Court of chesterfield County, Va., of the fir...

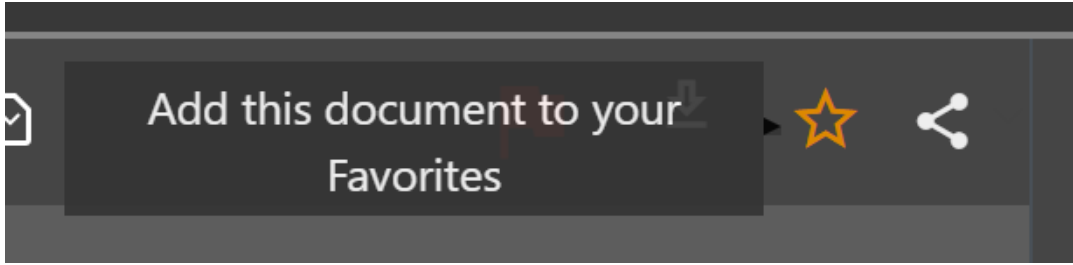
**In re Anzaldo (Bankr. S.D. Cal. 2020)**  
🚩 ⬇️ ☆  
WRITTEN DECISION - FOR PUBLICATION CHAPTER: 7 MEMORANDUM DECISION DATE: October 24, 2019 TIME: 3:00 p.m. CRTRM: 1 JUDGE: Margaret M. Mann... The Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 ("BAPCPA") erected a structure of safeguards for debtors in bankruptcy who reaffirm certain debts, thereby waiving their discharge as to those debts. For personal property secured loans, including primarily car loans, this structure requires debtors to first indicate an intent to reaffi...

**11 U.S.C. Sec. 1121 Who may file a plan (United States Code (2020 Edition))**  
🚩 ⬇️ ☆  
§1121. Who may file a plan (a) The debtor may file a plan with a petition commencing a voluntary case, or at any time in a voluntary case or an involuntary case. (b) Except as otherwise provided in this section, only the debtor may file a plan until after 120 days after the date of the order for relief under this chapter. (c) Any party in interest, including the debtor, the trustee, a creditors' committee, an equity security holders' committee, a creditor, an equ...

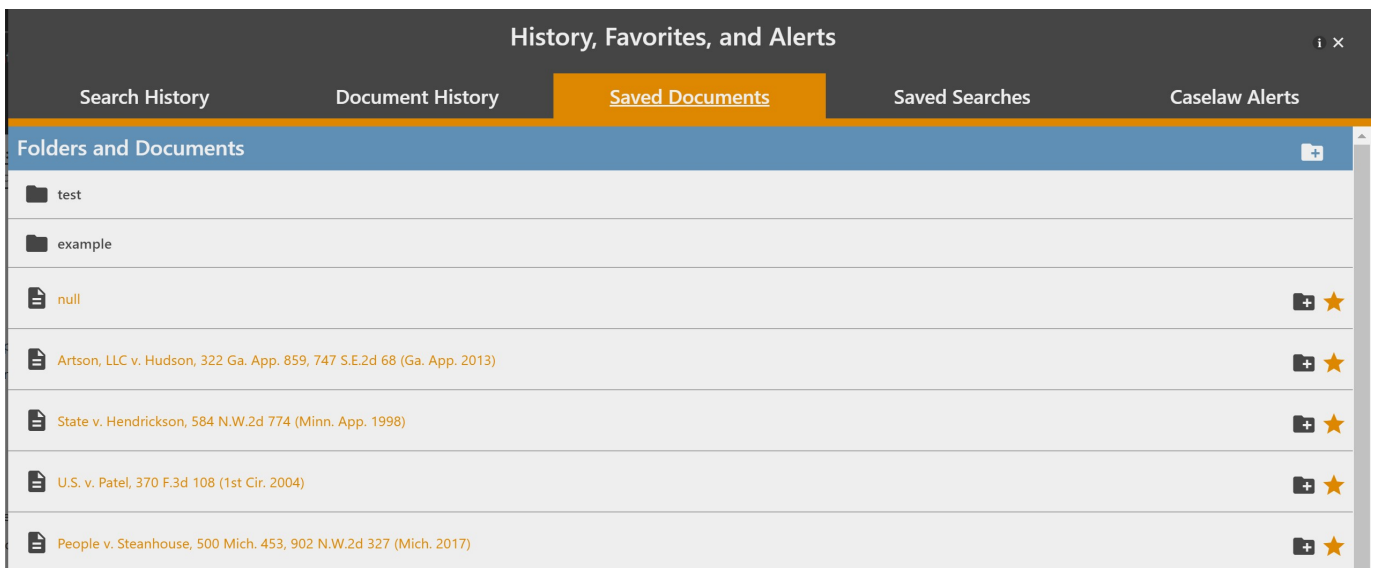
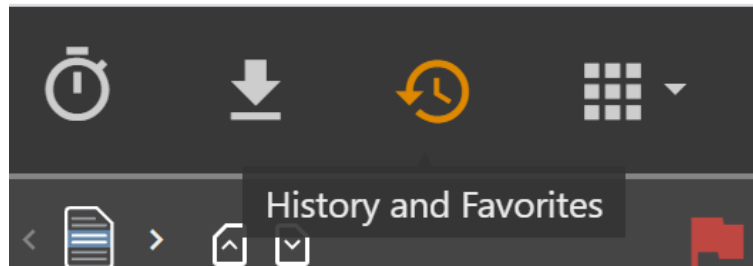
**Farmers & Merchants Bank v. Gibson, 7 BR 437 (Bankr. N.D. Fla. 1980)**  
🚩 ⬇️ ★  
[7 BR 438]... T. Buckingham Bird, Monticello, Fla., for plaintiff. Robert E. Gibson, Tallahassee, Fla., trustee for Bill Peacock Chevrolet, Inc. OPINION N. SANDERS SAULS, Bankruptcy Judge. Further proceedings in the trial of this cause hi... upon whether the doctrine of marshaling should be applied as contended by the defendant trustee. Originally, the plaintiff bank loaned \$150,000 to the corporate automobile dealership of which the defendant is now the trustee. I...

**Favorite Documents:**

- Fastcase allows you to save documents for later reference. To save a document, click the **Favorite Star** icon at the top right of the document.



- To retrieve your saved documents, select the **History and Favorites** button from the menu.
- You can create folders to organize your favorites into groups by clicking on the folder icon to the right with the "plus" symbol.



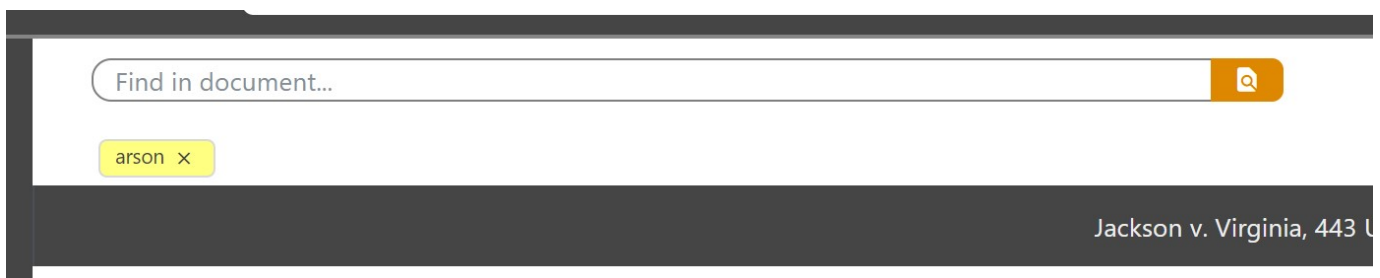
## Highlighting Search Terms

- By default, Fastcase highlights each of your search terms when you view the full text of a document. Each term will be highlighted in a different color so that you can see the occurrence of each search item. You can turn highlighting off for each term separately by clicking the "x" next to that term.



## Searching a Document

- You can search within a document for any term. Click on the find in document box, enter your search term, and hit the **Search** button to locate that term.



## 8 | USING AUTHORITY CHECK

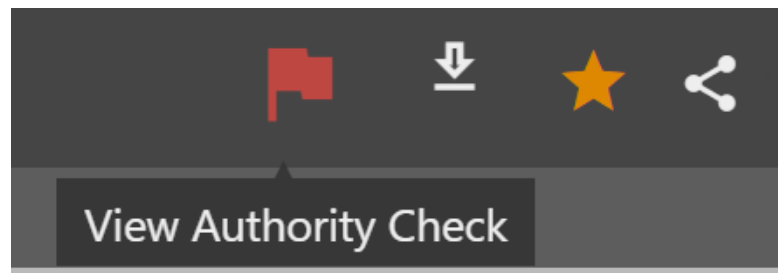
### Overview

**Authority Check** is Fastcase's integrated citation analysis tool. You can use **Authority Check** in many ways, including:

- To generate a list of later citing cases to find related authority on your topic.
- To prioritize your research by identifying the most frequently cited cases within your list of results.

### Generate a List of Later Citing Cases

- Start by pulling up the case you are interested in. Make sure you are on the page with the full text of the case.
- Above the case you will see a flag. The flag will be red if there has been any negative interpretation.
- Click on the flag to generate the **Authority Check Report** with a list of later citing cases. The report will load on the left side of the screen.



Scroll down to see all later citing cases.

### Authority Check

Total	Federal	District	Bankruptcy	State	Bad Law
14	0	2	0	12	0

**State v. Zamzow**, 374 Wis.2d 220, 892 N.W.2d 637 (Wis., 2017)  
Case Law | Apr 6, 2017

...v. California , 554 U.S. 353, 357-58, 128 S.Ct. 2678, 171 L.Ed.2d 488 (2008) ; then citing Crawford , 541 U.S. at 68, 124 S.Ct. 1354 ). 123 Other courts reached similar conclusions. See, e.g. , **People v. Felder** , 129 P.3d 1072, 1073-74 (Colo. App. 2005) (observing that "[n]othing in Crawford suggests that the Supreme Court intended to alter its prior rulings allowing hearsay at pretrial proceedings, such as a hearing on a suppression motion challenging the sufficiency of a search warrant," and reasoning that "had the Court intended the rule of Crawford to apply at the pretrial stage, it...

---

**Pineda v. State (Tex. App., 2015)**  
Case Law | Sep 10, 2015

...suppression hearing is still subject to debate). We also note that many other jurisdictions outside Texas have held that the Confrontation Clause does not apply to preliminary hearings. See **People v. Felder**, 129 P.3d 1072 (Colo. Ct. App. 2005); Gresham v. Edwards, 281 Ga. 881, 644 S.E.2d 122 (2007); State v. Rivera, 144 N.M. 836, 192 P.3d 1213 (2008); Sheriff v. Witzenburg, 122 Nev. 1056, 145 P.3d 1002 (2006); State v. Woinarowicz, 720 N.W.2d 635 (N.D. 2006). 4. Appellant testified at trial that the arresting officer found the pill...

---

**Lieser v. Miller (N.D. Ohio, 2012)**  
Case Law | Aug 2, 2012

...Mun. Ct. 2006); Curry v. State, 228 S.W.3d 292, 297 (Tex. App. 2007). And other courts have held the Confrontation Clause is only a trial right that does not apply to pretrial hearings. See,

## Identify Frequently Cited Cases

- On the results page, the number to the right of the date for each case corresponds to the number of times the case has been subsequently cited in other cases.

A screenshot of a search result for the case *Jackson v. Virginia*. The result is displayed in a list format. On the left, there is a sidebar with a "Case" header, a red flag icon, a download icon, and a star icon, along with "99% relevance". The main content shows the case title, date (Jun 27, 1979), and citation numbers (67.3k, 2.11k). The snippet of the opinion text is visible, mentioning "arson, rape, robbery, burglary or abduction . . . is murder of the first degree, punishable as a Class 2 felony."

- You can sort the most frequently cited cases overall to the top of the list by clicking on the header labeled "Total Cites"
- You can sort the most frequently cited cases by other cases in the current search to the top of the list by clicking on the "Cited in Results" header.

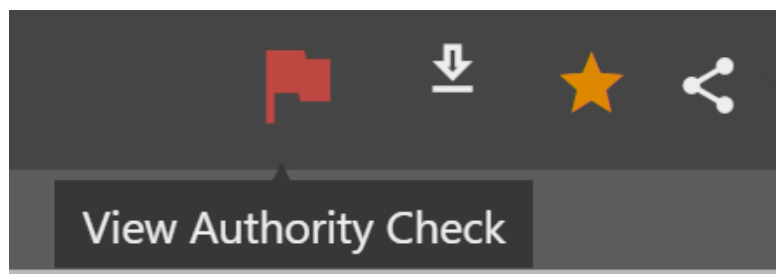
## Identify Negative Citation History

The *Bluebook* requires that courts indicate negative history of cases cited within opinions. The Fastcase **Bad Law Bot** takes advantage of this data by using algorithms to find these negative citation histories, then flags those cases and provides links to those cases.

Here, we looked up *Jackson v. Virginia*, 443 US 307. Note the red flag next to the case name, indicating negative citation history for the case.

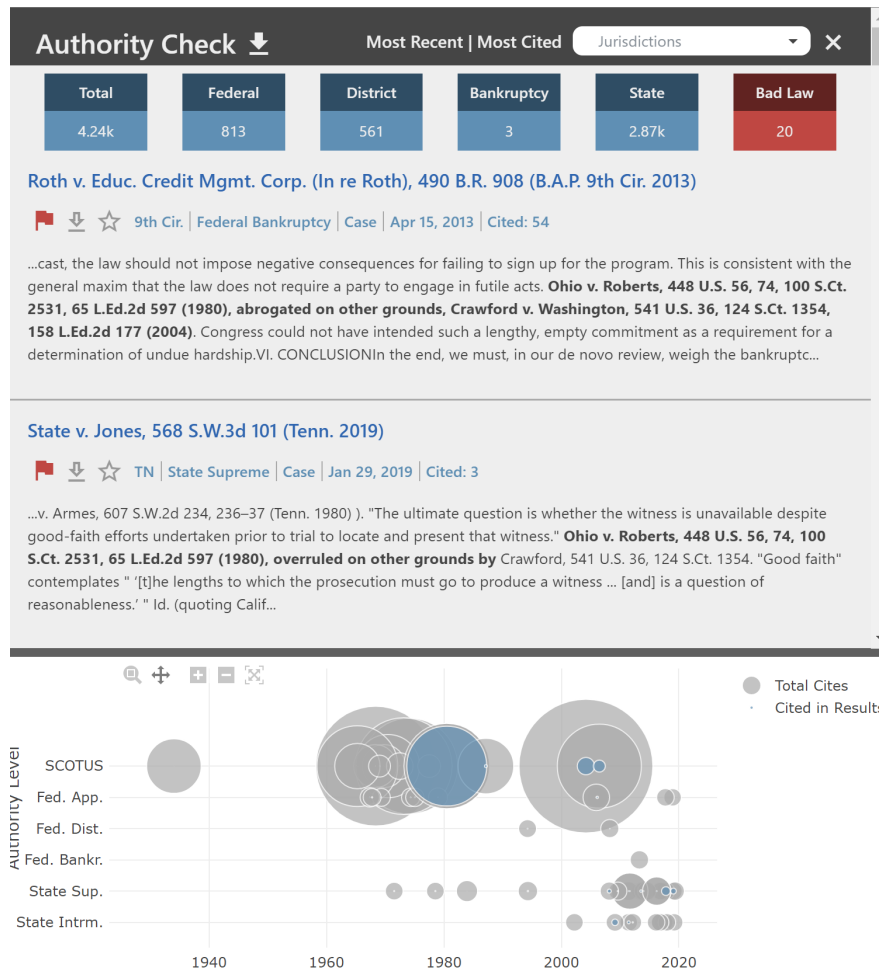
A screenshot of a search result for the case *Jackson v. Virginia*. The result is displayed in a list format. On the left, there is a sidebar with a "Case" header, a red flag icon, a download icon, and a star icon, along with "99% relevance". The main content shows the case title, date (Jun 27, 1979), and citation numbers (67.3k, 2.11k). The snippet of the opinion text is visible, mentioning "arson, rape, robbery, burglary or abduction . . . is murder of the first degree, punishable as a Class 2 felony."

Another Example is *State v. Roberts*, 100 S.Ct. 2531. Once you click on *Roberts*, you will notice that there's a red flag at the top right of the screen.



To see the cases that indicate negative citation history for *Roberts*, simply click on the red flag and the **Authority Check Report** will open on the left.

Here's what the **Authority Check Report** looks like for *Roberts*:



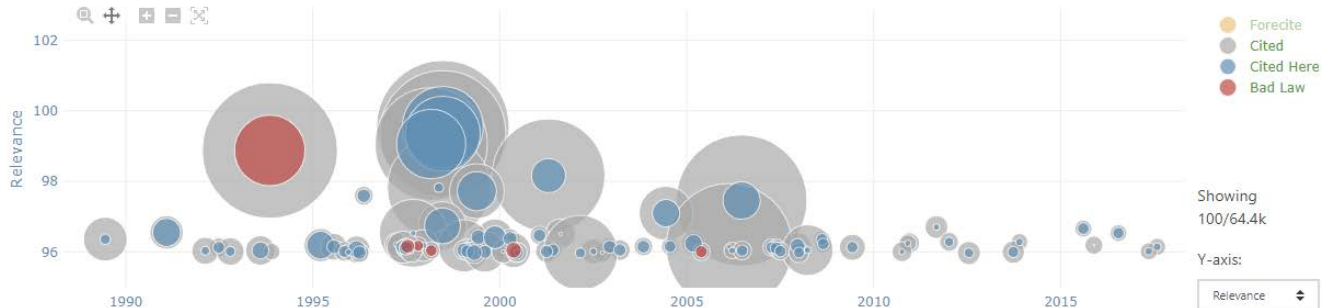
**Bad Law Bot** finds negative citation history by taking all the cases that have cited *Roberts* and examining how they've cited to *Roberts*. If a court has negatively cited to *Roberts*, **Bad Law Bot** will link you to that case. Keep in mind that **Bad Law Bot** determines negative case history by using algorithms, so the report is constantly updating.

## 9 | USING THE INTERACTIVE TIMELINE

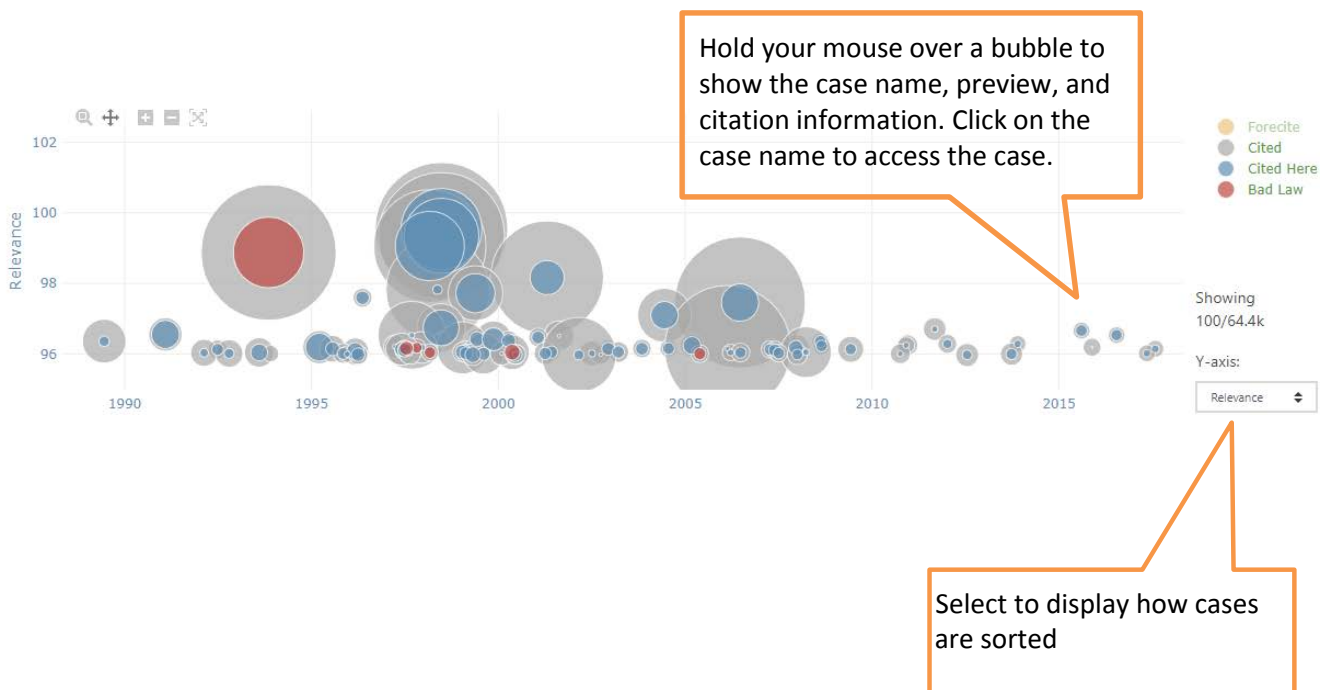
The **Interactive Timeline** is a powerful data visualization tool unique to Fastcase. By allowing you to view up to four different attributes of each case at a time, your search results jump off the page.

### Reading the Timeline

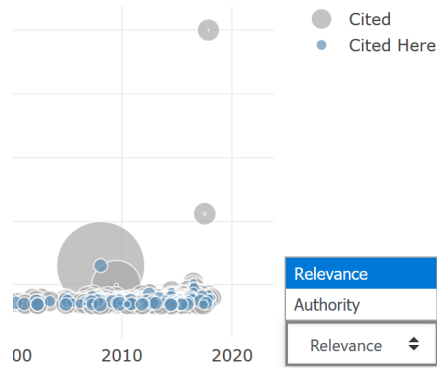
- To access the **Interactive Timeline**, start by running a search and viewing your search results. On the bottom of the results page you will see the **Interactive Timeline**. By default, your timeline will be in **Relevance View**.



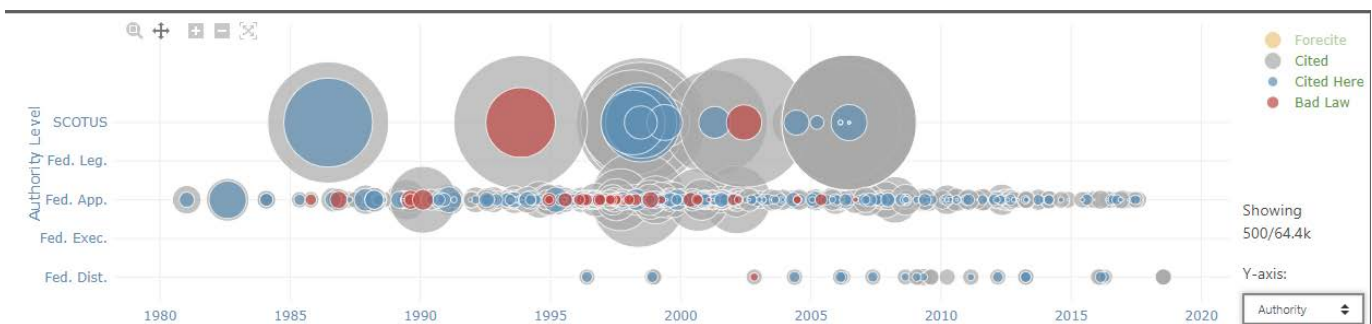
- Each case in your search results is represented on the **Interactive Timeline** by a gray circle.
- The **Interactive Timeline** tells you at least four things about each case:
  - The date of each decision (x-axis).
  - The **Relevance Score** of each decision (y-axis).
  - The number of times each case was cited overall (diameter of gray circles)
  - The number of times each case was cited for your search terms (diameter of blue circles).
  - The red circle indicates that a case has negative interpretation and is no longer considered good case law.



- You can switch to **Court Level View** by selecting Authority from the **Vertical Axis** filter.



- This time, your timeline will look something like the image below:



- Now you can see the court level of each decision (y-axis).

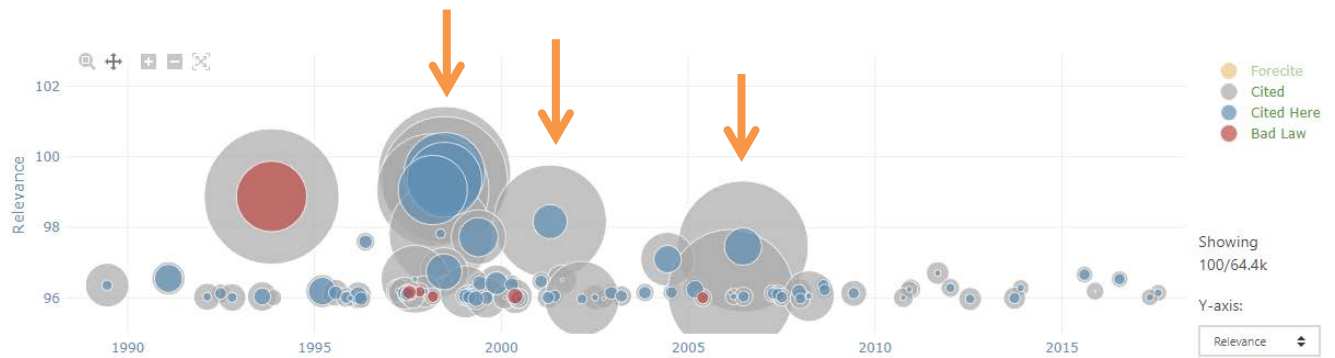
### Identifying Authoritative Cases

By illustrating how relevant each case is based on your search terms, how many times each case has been cited by subsequent cases, the **Interactive Timeline** quickly identifies seminal and authoritative cases.

- For the best results, first make sure that you are in **Relevance View**.
- Then look for cases with large diameters that appear towards the top of the page since frequently cited cases with high **Relevance Scores** are the most likely to be authoritative.



- Here is an illustrative example: if you perform a keyword search for "sexual harrassment" and open the **Interactive Timeline** in **Relevance View**, you will see something that looks like this:



- It is easy to spot authoritative cases on the timeline – look for circles with large blue and gray diameters as well as circles that appear higher up than other contemporaneous cases.
- On the timeline pictured above, these three cases – all key sexual harrassment cases– stand out.

## 10 | USING FORECITE

When you perform a **Search** on Fastcase, **Forecite** goes the extra mile and identifies important cases that can easily be missed by ordinary keyword searches. **Forecite** enhances your ordinary search result by carefully and comprehensively analyzing the citation structure of each case in your results list. It looks for decisions that are frequently cited by other decisions in your search results but do not contain all of your search terms. **Forecite** will notify you of these additional cases at the top of the results page.

- Start by performing a **Search**.
- On the results screen, at the top of the **Suggested Results** panel on the right will be the **Forecite** results.



The image shows a screenshot of a 'Suggested Results' panel. The panel has a dark grey header with the text 'Suggested Results' in white. Below the header is a blue bar with the word 'Forecite' in white. Underneath the blue bar, there are two case entries. Each entry consists of a case name in orange, followed by two columns of citation statistics in blue. The first entry is 'Miranda v. State of A...' with 'Cited: 50.2k' and 'Cited Here: 6.60k'. The second entry is 'Strickland v. Washin...' with 'Cited: 110k' and 'Cited Here: 1.08k'. A vertical scrollbar is visible on the right side of the panel.

Suggested Results	
Forecite	
Miranda v. State of A...	
Cited: 50.2k	Cited Here: 6.60k
Strickland v. Washin...	
Cited: 110k	Cited Here: 1.08k

## 1 1 | HEINONLINE

Fastcase has partnered with William S. Hein & Co. to offer its subscribers exclusive access to law review articles on Fastcase. Hein Online Law Review search results appear for free within Fastcase. A Hein Online subscription is required to view the full text of the law review search results. Monthly and Annual subscriptions to Hein Online are available through Fastcase to offer flexibility based on your legal research needs.

### Search HeinOnline

To start searching for law review articles go to **Browse**, then select Hein Journals from the Secondary Materials section.

- ∨ Law Journals and Reviews
  - ∨ Full Court Press
    - 🔍 ≡ AILA Law Journal
    - 🔍 ≡ RAIL: The Journal of Robotics, Art...
  - ∨ HeinOnline
    - 🔍 ≡ Hein Journals
  - ∨ Independent Publisher
    - 🔍 ≡ Managed Care Litigation Update®
  - ∨ Wordsworth

### Subscribe

Searching HeinOnline articles on Fastcase is free, but viewing the contents of articles requires a separate subscription. You will be prompted with subscription options on a **Subscription Required** page when you click any article link.

If you're already a subscriber to HeinOnline you can synchronize your accounts to access Hein's comprehensive law review collection on Fastcase. This can be done on the **Subscription Required** page by generating and using a unique token code.

### Suggested Results

Suggested Results

Law J.

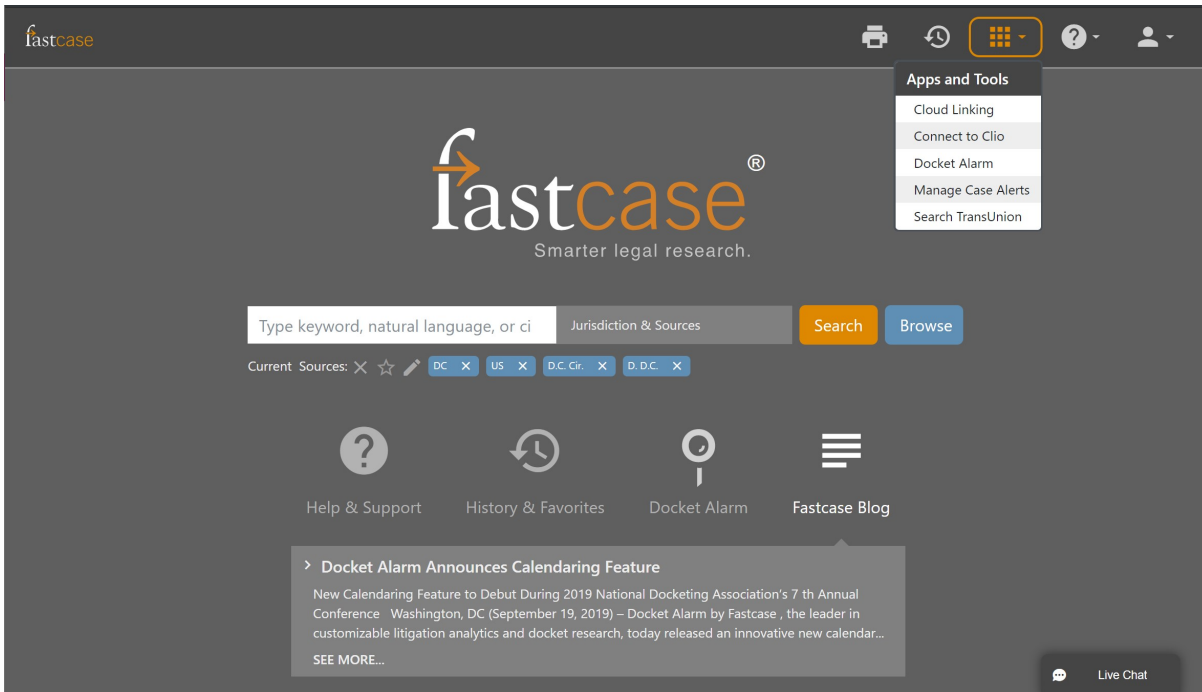
19 U.S.F. Mar. L.J. 29...  
...Issue 2 - (2006-2007):  
Economic Analysis of  
Limitation of Shipowners'  
**Liability** 19 U.S.F. Mar. L.J.  
297 (2006-2007) (University  
of San Francisco Maritime  
Law Journal...

Suggested HeinOnline materials will also display to the right of your results list when you run any caselaw or statute search.

### Connect to Clio

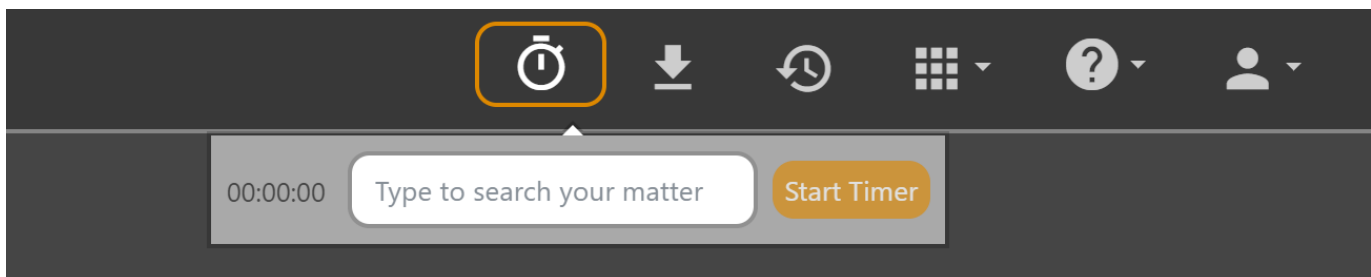
If you use Clio’s Cloud-Based Practice Management Software you can link your Clio account to Fastcase to quickly record billable hours as you research.

From within Fastcase, select **Connect to Clio** from the **Apps and Tools** menu. You will be redirected to the Clio site and prompted to login. Click the large green button that reads **Yes, Let’s Connect**.



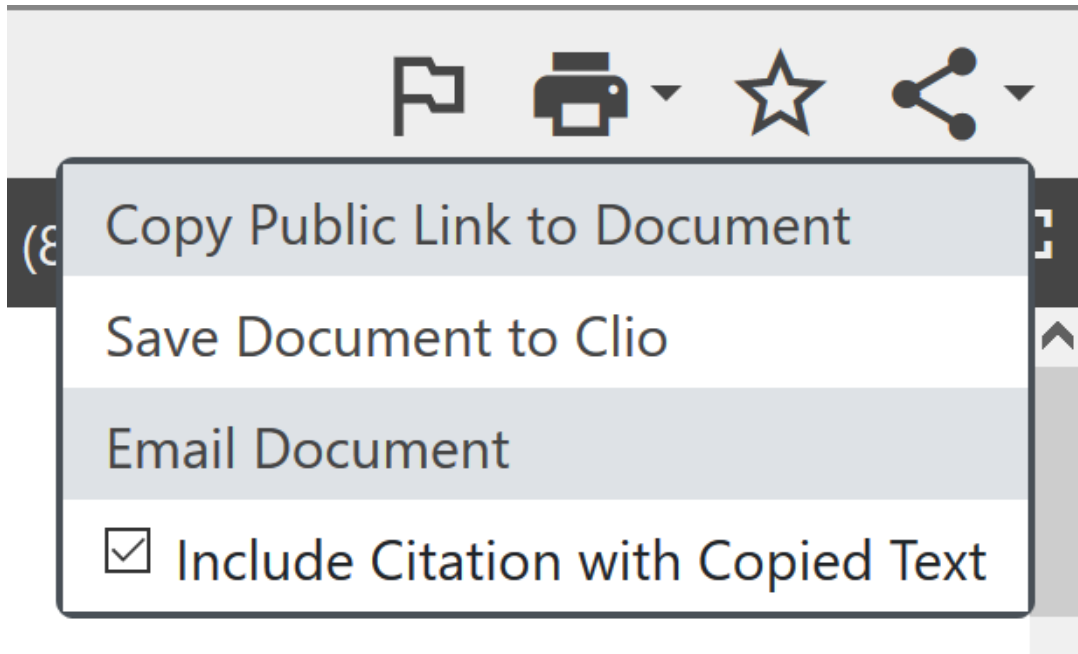
### Track Your Billable Research Time

When you connect your Clio account to Fastcase, you will see a "stopwatch" icon. This timer will allow you to select different Clio matters and set a timer for each client as you work. Start the timer by clicking the orange "start timer" button. Clicking the stop button will automatically save your billable research time to Clio.

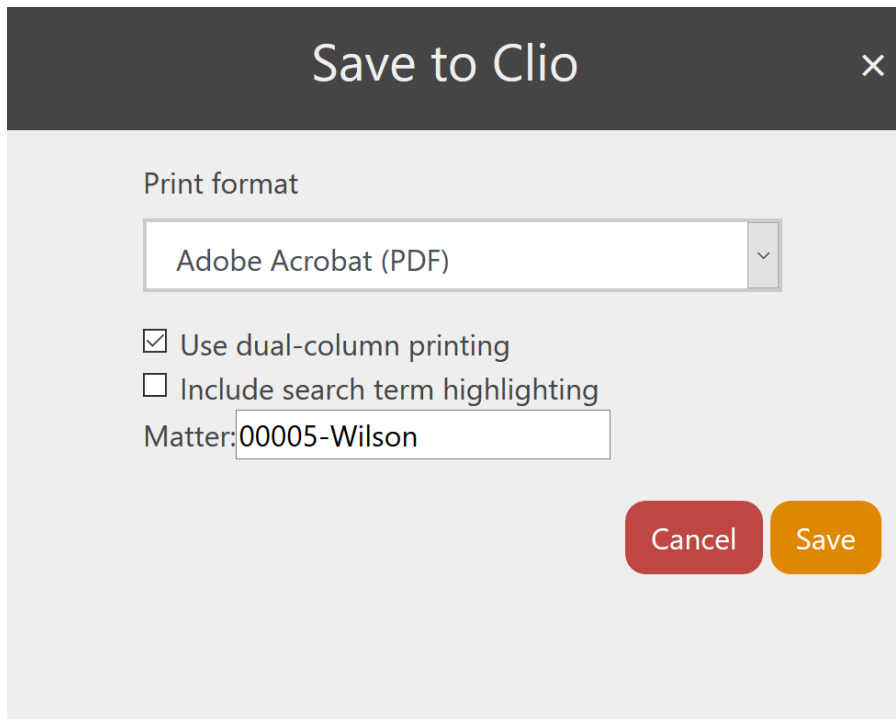


## Saving a Document to a Matter in Clio

You can also save a document directly from Fastcase into a matter in Clio. Simply click on the **Share** icon in the upper right corner of the screen.



You can then select a document format as well as which matter you would like to save the document to.



## 1 3 | Docket Alarm

### What is Docket Alarm?

Docket Alarm is a docket research and analytics platform. Users can conduct full-text searches and set up alerts and tracking for cases across federal courts and a growing list of state courts.

### Seeing Docket Alarm Results in Fastcase

Suggested results from docket alarm will appear where there are dockets related to the current relevant cases in your search results.

Dockets
No. 106 New York Southern District Co...
15 New York State, New York Cou...
No. Order-03-15-19 U.S. Court of Appeals, Fourth ...

### Getting More Information about Docket Alarm

Please visit the Docket Alarm main webpage at [www.docketalarm.com](http://www.docketalarm.com) or contact the Support Team.

## 1 4 | SUPPORT

### Customer Support

All Fastcase subscribers enjoy access to unlimited customer support. Our customer support hours are from 8 a.m. to 9 p.m. Eastern Time, Monday through Friday, excluding holidays. Whether you have a technical question or need research assistance, we're here to help.

Call us at **1-866-773-2782**, email us at [support@fastcase.com](mailto:support@fastcase.com), or use the **Live Chat** feature located on our website.

### Training Videos

Access our library of training videos at any time at [fastcase.com/video](https://fastcase.com/video). Our video tutorials cover the basics of researching on Fastcase and address frequently asked questions.

### Online Webinars

Sign up for one of our free live online webinar training sessions. We offer webinars throughout the year. For a complete webinar schedule and online registration, visit [fastcase.com/webinars](https://fastcase.com/webinars).

### Reference Guides

Check out our FAQs and reference guides on how to use Fastcase. View them once, download them to your computer, or print them for later reference when you have a question.

Our FAQs: [fastcase.com/faq](https://fastcase.com/faq).

Additional Support Materials: [fastcase.com/support](https://fastcase.com/support).